



Special Secretary
Tele: 051-9211152

Islamabad, the 22nd December, 2022

Subject: **RECOMMENDATIONS FOR CONFERMENT OF PAKISTAN CIVIL AWARDS-2023**

Dear Sir/Madam,

Pakistan Civil Awards are conferred by the President, Islamic Republic of Pakistan under the powers vested vide Article 259(2) of the Constitution of the Islamic Republic of Pakistan, 1973. These Awards are announced on the Independence Day, 14th August every year, whereas Investiture Ceremonies are held at Aiwan-e-Sadr, Provincial Headquarters, JSHQ / GHQ and Missions abroad on the subsequent Pakistan Day, 23rd March.

2. Detailed instructions, compiled in the booklet form titled '**General Instructions and Legal Provisions for Making Recommendations for Pakistan Civil Awards**' are enclosed, as guidelines (**Annex-I**). The same instructions alongwith Recommendation Form and Quantified Proforma are also available on the Cabinet Division's website (www.cabinet.gov.pk). The guidelines, issued vide Cabinet Division, Islamabad D.O.No.1/2/2021-Awards-I, dated 22nd November, 2022, under the directions of Award Committees, may also be observed in letter and spirit, particularly in case of nominations of Foreign Nationals & Pakistani Nationals, living abroad, Civil Servants, Police Personnel and from attached departments (**Annex-II**).

3. **Nominations must be scrutinized by the scrutiny committees, already constituted by the Federal Ministries/Divisions & Provincial Governments**, in compliance of this Division O.M. No.1/1/2019-Awards-I, dated 11th February, 2019 for the purpose, before forwarding the same to Cabinet Division (**Annex-III**). Moreover, an officer may be nominated to act as Coordinator / Focal Person, for further correspondence. His / her designation and contact number(s) alongwith postal and e-mail addresses may also be communicated, henceforth.

4. The recommendations for Pakistan Civil Awards-2023 alongwith forty-five (45) hard and a soft copies of Nomination form(s), Citation(s) in Urdu and English containing 250-300 words, incorporating date of birth, place of birth, education, institute alongwith relevant Recommendation Form and Quantified

100-120
100-120
100-120

100-120
100-120
100-120

100-120
100-120
100-120