



Additional Secretary-I

Tele : 051-9211152

SUBJECT: NOMINATIONS FOR PAKISTAN CIVIL AWARDS-2025

Dear Sir/Madam,

Pakistan Civil Awards are conferred annually upon the most meritorious and distinguished Pakistani citizens and foreign nationals under the provisions of Article 259(2) of the Constitution of the Islamic Republic of Pakistan, read with the Decorations Act, 1975 and Item No. 11A of Schedule V-B of the Rules of Business, 1973, to acknowledge their exceptional achievements, contributions, and services to Pakistan. These awards are announced on Independence Day i.e. 14th August every year, whereas the Investiture Ceremonies are held at Aiwan-e-Sadr, Provincial Headquarters, JSHQ/GHQ and Pakistani Missions abroad on the subsequent Pakistan Day, 23rd March.

2. The Cabinet Division accepts Nominations only from the specified Nominating Agencies after they have gone through the complete process as elaborated in *Para 3* of the ***Policy and Guidelines for Pakistan Civil Awards-2024*** already circulated to Federal Ministries/Divisions and all Provincial Governments and also available on Cabinet Division's official website (www.cabinet.gov.pk). Mandatory documents as mentioned in *para 4* of the *Policy and Guidelines for Pakistan Civil Awards-2024* have to be completed in all respects and forwarded to the Cabinet Division along with recommendations before the **cut-off date of 15th April, 2025**.

3. Nominations for Pakistan Civil Awards-2025 including Recommendation Form, relevant Quantified Proformae, Citation(s) in English (word) and Urdu (inpage) along with minutes of the Awards Recommending Committee meeting in digital form (**scanned documents in PDF format at minimum resolution of 200 DPI for legibility and clarity**) from specified nominating agencies be uploaded to google drive, linked with your email account and share the link on Email so.awards@gmail.com latest by **15th April, 2025**. Only one original set of each nomination signed/stamped by the Awards Recommending Authority **in hard form** be forwarded to Section Officer, Awards-I, Room No.1063, Cabinet Block, Cabinet Division, Islamabad.

(Samar Ihsan)

Additional Secretary-I

All Secretaries/Addl. Secretaries In charge of the Ministries/Divisions

Chief Secretaries of the Provincial Governments

Heads of Departments concerned