

Government of Pakistan
Cabinet Secretariat
Cabinet Division



**Year Book
2018-19**

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FOREWORD

Rule 25 of the Rules of Business, 1973 requires every Division of the Federal Government to prepare and upload on website a Year Book on its activities and achievements during the year, containing information which can be used for reference purposes. As per rules, the Year Book is a permanent record and is required to be prepared and uploaded on website at the end of the financial year for information of the Cabinet as well as the general public. The online publication of the Year Book is also a recognition of the public's right to information.

In compliance with its responsibility under the Rules, the Cabinet Division has prepared its Year Book for the year 2018-19. The objective of this book is to keep the public informed on the important activities undertaken by the Cabinet Division and the organizations/bodies/departments under its administrative control.

It is hoped that this publication will serve as a useful reference book for scholars, researchers and the general public.

Sardar Ahmad Nawaz Sukhera
Secretary, Cabinet Division

Islamabad,
June, 2020

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FUNCTIONS OF THE CABINET DIVISION

FUNCTIONS OF THE CABINET DIVISION

The following functions have been allocated to the Cabinet Division under the Rules of Business, 1973.

1. All Secretariat work for the Cabinet, National Economic Council and Cabinet Committees, Secretaries' Committee.
2. Follow-up and implementation of decisions of all the bodies mentioned at (1) above.
3. National Economic Council: Its constitution and appointment of members.
4. Secretaries' Committee.
5. Central Pool of Cars.
6. All matters relating to the President, the Prime Minister, Federal Ministers, Ministers of State, persons of Ministers' status without Cabinet rank, Special Assistants to the Prime Minister and Advisors.
7. Appointments, resignations, salaries, allowances and privileges of Provincial Governors.
8. Strength, terms and conditions of service of the personal staff of Ministers, Ministers of State, Special Assistants to the Prime Minister, dignitaries who enjoy the rank and status of a Minister or Minister of State.
9. Rules of Business: Setting up of a Division, allocation of business to a Division and constitution of a Division or group of Divisions as a Ministry.
10. Implementation of the directives of the President and the Prime Minister.
11. Preparation of the Annual Report on Observance and Implementation of Principles of Policy in Relation to the Affairs of the Federation.
12. Budget for the Cabinet: Budget for the Supreme Judicial Council.
13. Federal Intelligence.

14. Coordination of defence effort at the national level by forging an effective liaison among the Armed Forces, Federal Ministries/Divisions and the Provincial Governments; Secretariat functions of the various post-war problems.
15. Communications Security.
16. Instructions for delegations abroad and categorization of international conferences.
17. Security and proper custody of official documents and Security Instructions for protection of classified matters in Civil Departments.
18. Preservation of State Documents.
19. Coordination: Control of office and residential telephones, mobile phones, faxes, internet/DSL connections, ISD, toll-free numbers, green telephones etc., staff cars, rules for the use of staff cars; common services such as teleprinter service, mail delivery service, etc,
20. Civil Awards: Gallantry Awards.
21. *Toshakhana*.
22. Repatriation of civilians and civil internees from India, Bangladesh and those stranded in Nepal and other foreign countries, and other related matters.
23. Resettlement and rehabilitation of civilians and civil Government servants displaced from East Pakistan including policy for grant of relief and compensation for losses suffered by them.
24. All matters arising out of options exercised by and expatriation of Bengalis from Pakistan.
25. Grant of subsistence allowance to Government servants of the former Government of East Pakistan and its corporations, and their families stranded in West Pakistan.
26. Management of movable and immovable properties left by Bengalis in Pakistan.

27. Administration of the “Special Fund” for POWs and civilian internees held in India and war-displaced persons.
28. Defence of Pakistan Ordinance and Rules.
29. Stationery and Printing for Federal Government official Publications, Printing Corporation of Pakistan.
30. National Archives including the Muslim Freedom Archives.
31. People’s Works Programme (Rural Development Programme).
32. Pride of Performance Awards in the field of arts.
33. Pride of Performance Awards in academic fields.
34. Women and Chest Diseases Hospital, Rawalpindi.
35. Pakistan Tourism Development Corporation and its subsidiaries.
36. Treaty Implementation Cell.
37. Karachi Infrastructure Development Company Limited.
38. Shaikh Zayed Postgraduate Medical Institute, Lahore.
39. Pakistan Commissions of Inquiry Act, 2017.
40. Naya Pakistan Housing and Development Authority.
41. Administrative control of the National Electric Power Regulatory Authority (NEPRA), Pakistan Telecommunication Authority (PTA), Frequency Allocation Board (FAB), Oil and Gas Regulatory Authority (OGRA), and Public Procurement Regulatory Authority (PPRA).

ACTIVITIES DURING 2018-19

CABINET WING

During the year 2018-19, a care-taker setup was established under the premiership of Mr. Justice (Retd) Nasir-ul-Mulk which ended on 18th August, 2018. After the General Elections 2018, the present elected government took over under the premiership of Mr. Imran Khan in August, 2018. Dr. Arif Alvi was elected to the office of the President of Pakistan. He was administered the oath of office as President under the Constitution of the Islamic Republic of Pakistan on 9th September, 2018.

The Rules of Business, 1973, allocate and provide a legal framework for the conduct of business of the Federal Government. The present elected government has made significant changes in these Rules.

Rule 20(12) has been modified and the Cabinet decisions shall henceforth be circulated to the Advisors and the Special Assistants to the Prime Minister as well. Similarly, Rule 25(2) has been amended and the Year Book shall now be uploaded on the website of the Ministries/Divisions.

The Federal Government has also taken various steps to harmonize the business of the Divisions of the Federal Secretariat. Accordingly, significant changes were made in the business of various Divisions. Five major changes were incorporated in the Rules of Business, 1973. The Capital Administration and Development Division was abolished and the functions of the Attached Departments and Organizations of the Division were relocated to the Ministries/Divisions working in the same sphere of business.

The Federal Government constituted a Poverty Alleviation and Special Safety Division to frame policies regarding social protection with the objective to provide basic necessities of life, such as food, clothing, housing, education and medical relief, to all such citizens, as are permanently or temporarily unable to earn their livelihood on account of infirmity, sickness or un-employment.

The Federal Government decided to curtail the official foreign visits of the Ministers and the government officers, keeping

them to the most essential in view of the nature and significance of the visit. Consequently, the instructions on Visits Abroad were revised and visits were reduced from 642 to 428 (a reduction of 33.35%).

During the period from 1st July 2018 to 30th June 2019, fifty (50) meetings of the Cabinet were also held. A total of 1025 Summaries, submitted by various Ministries/Divisions, were examined and processed for placing before the Cabinet. Proceedings of all the meetings held during the period were duly minuted, and decisions were conveyed to the concerned Ministries/Divisions for implementation. The Summaries included legislative proposals for approval of the Cabinet for starting negotiations with foreign countries on mutual agreements and Memoranda of Understanding etc., approval for signing/ratification of such instruments, consideration of policy proposals and reports of different committees, etc.

Details of the Cabinet meetings and decisions taken during the financial year 2018-19 are as under:

1.	Cabinet meetings held during the financial year 2018-19	50
2.	Decisions taken during the financial year 2018-19	927
3.	Decisions implemented	779
4.	Decisions under implementation at the close of the year on 30 th June, 2019	128
Percentage of implementation		84%

CABINET COMMITTEES WING

The Cabinet Committees Wing provides secretarial support to the National Economic Council (NEC), Executive Committee of the National Economic Council (ECNEC) and Cabinet Committees. In terms of Article 156(1) of the Constitution, the President of Pakistan constitutes National Economic Council (NEC), whereas ECNEC is constituted by the Prime Minister. The Cabinet Committees are constituted and their terms of reference and membership laid down by the Cabinet or the Prime Minister in accordance with rule 17(2) of the Rules of Business, 1973. At present, following Committees of the Cabinet are functioning:

- a. Economic Coordination Committee (ECC)
- b. Cabinet Committee on Privatization (CCOP)
- c. Cabinet Committee on Energy (CCoE)
- d. Cabinet Committee on China-Pakistan Economic Corridor (CCoCPEC)
- e. Cabinet Committee on State Owned Enterprises (CCoSOEs)

Functions

- i. Submission of proposals for constitution of NEC, ECNEC and other Cabinet Committees.
- ii. Convening of meetings of the Cabinet Committees and NEC/ECNEC.
- iii. To ensure that cases submitted by Ministries/Divisions for consideration of the Cabinet Committees are completed and in appropriate form as enunciated in rule 18 of the Rules of Business, 1973.
- iv. Preparation of minutes/decisions of the meetings.
- v. Placing the decisions of the Cabinet Committees before the Cabinet for ratification.
- vi. Follow-up and monitoring the progress on implementation of the decisions of the Cabinet Committees.
- vii. Preparing an Annual Report of the National Economic Council in consultation with PD&R Division; and its

submission to the Cabinet and both the houses of Parliament.

Achievements

During the financial year 2018-19, sixty two (62) meetings were held, wherein five hundred and forty one (541) decisions were taken. Details of the meetings of the above fora and their decisions are as under:

Sr.No.	Name of the Forum	Number of Meetings	Number of Decisions Taken
1.	National Economic Council (NEC)	01	07
2.	Executive Committee of the National Economic Council (ECNEC)	04	18
3.	Economic Coordination Committee (ECC) of the Cabinet	39	360
4.	Cabinet Committee on Privatization (CCOP)	04	51
5.	Cabinet Committee on Energy (CCE)	10	82
6.	Cabinet Committee on State Owned Enterprises (CCoSOEs)	01	01
7.	Cabinet Committee on China Pakistan Economic Corridor (CCoCPEC)	03	22
	Total	62	541

In accordance with Article 156(5) of the Constitution, the Cabinet Division, in consultation with the Ministry of Planning, Development and Reform, is also responsible for preparing an Annual Report of the National Economic Council and its submission to both the houses of Parliament. The Annual Reports of the Council for the Financial Years 2017-18 & 2018-19 are under preparation which will be presented before the Parliament after approval of the Cabinet.

ADMINISTRATION WING

The Administration Wing provides support services to the Cabinet Division. It looks after the matters relating to human resource management of the Cabinet Division including matters relating to procurement, repair and maintenance of machinery and equipment, furniture and fixture, vehicles, stationery, etc. It also deals with preparation of budget/re-appropriation and all financial matters of the officers and staff of the Cabinet Division. The Wing also deals with matters relating to Mail Delivery Service including Bag Service between Islamabad and the provincial capitals.

Activities during 2018-2019

Administrative/HR Matters

- i) Five (05) candidates were appointed in the Cabinet Division in BS-01.
- ii) Fourteen (14) employees of different cadres were promoted.
- iii) Five (05) persons were appointed on contract basis in BS-15 & below under the revised Prime Minister's Assistance Package.
- iv) Two (02) child of an ex-employee, who retired due to permanent disability, were appointed in BS-09 under contract policy.
- v) Two (02) employees were deputed for Seasonal Hajj Duty.
- vi) Service tenure of eight (08) contingent paid staff was finalized.
- vii) 16 cases of marriage grant, 12 cases of deputation, 03 cases of secondment of Army personnel, 20 cases of LPR/Encashment, and 315 cases of all types of leave were finalized.
- viii) Fifteen (15) cases relating to forwarding application and allied matters were also finalized.
- ix) Internal postings/transfers of employees were made.

- x) Framed Recruitment Rules for the posts of Director-IT (BS-19), Deputy Director-IT (BS-18), Assistant Director (BS-17), Programmer (BS-17), Data Processing Assistant (BS-16), Protocol Officer (BS-16), Technical Assistant (BS-14) and Data Entry Operator (BS-12).
- xi) Processed retirement cases of BS-16 to BS-22 officers.
- xii) 01 Deputy Director (BS-18) was promoted as Director (BS-19).
- xiii) 01 Assistant Director (BS-17) was promoted as Deputy Director (BS-18).
- xiv) 03 incumbents were promoted as Private Secretaries (BS-17).
- xv) Private Secretaries (BS-17) were granted BS-18.
- xvi) Two Superintendents (BS-16) were promoted in BS-17/Time Scale.
- xvii) Private Secretaries (BS-18) were granted BS-19 and re-designated as Senior Private Secretary (BS-19).
- xviii) Educational stipend was processed for the children of BS-16 and above officers.
- xix) Private Secretaries were posted to the offices of Advisors to the Prime Minister and Special Assistant to the Prime Minister.
- xx) Applications were processed for grant of medical leave and ex-Pakistan leave to the officers in BS-16 and above.
- xxi) Cases were processed for payment of difference in amount on account of current charge for the year 2016 to-date to Superintendents in the light of instructions of Finance Division's OM dated 5th November, 2018.
- xxii) Officers in BS-17 and above were nominated as focal person/conducting officer at different fora.
- xxiii) Cases of internal transfers/postings of officers in BS-16 and above were processed.

- xxiv) Four officers were taken on strength of the Cabinet Division on deputation for a period of three years.
- xxv) Airport Entry Passes and Passports cases of officers in BS-16 and above were processed.
- xxvi) Distribution of work was re-allocated among the sections in the Cabinet Division.
- xxvii) Inquiry cases of officers in BS-16 and above were processed.
- xxviii) Convened policy meetings and devised mechanism to evaluate the performance of contractual employees in the Ministries/Divisions.

Miscellaneous Activities

Medical claims reimbursed	424
HBA granted to officers/officials	54
Motor Car Advance granted to employees	08
Motorcycle Advance granted to employees	13
GPF Advance granted to employees	58
Officers nominated for training/course (Foreign)	02
Officers nominated for training/course (STI)	04
Officers/Officials nominated for training/course (Islamabad Station)	04

- i) Logistical support was provided to the offices of Advisors/SAPMs and officers of the Cabinet Division.
- ii) Repair, maintenance and provision of machinery/equipment and furniture/fixture.
- iii) Installation of Telephones.
- iv) Repair and replacement of defective telephone sets and payment of dues to the NTC.
- v) E-filing system had been extended to all wings in the Cabinet Division.
- vi) Two facial recognition machines have been installed for e-attendance to improve the punctuality of the employees of the Cabinet Division. Security cameras have also been installed for monitoring.

- vii) Cabinet Division's website has been upgraded for facilitating online suggestions/complaints and access to the general public. All polices/rules/regulations are available on the website.
- viii) Management and coordination of Pakistan Citizen's Portal, for complaints, suggestions and handling in respect of the Cabinet Division and its attached Departments/Organizations.
- ix) Video conferencing facility was established in the Cabinet Division with provision to connect all government offices for official meetings.
- x) Help-desk support system was also extended to e-filing operations and support for the Cabinet, and the Cabinet Committees meetings.

Parliamentary Business

In addition, the Administration Wing dealt with the following Parliamentary Business.

Resolutions	18
Questions/Answers	135
Motions	15
Cut Motions	230
Calling Attention Notices	05
Standing Committee Meetings	45

Admin Wing also carried out the following activities:

- i. Internal Coordination includes; dissemination/gathering information from all Wings of the Cabinet Division, Attached Departments, sub-ordinate offices.
- ii. Coordination among all Ministries/Divisions/ Departments on questions of Federal Government required by the Supreme Court of Pakistan, Prime Minister's office, *Aiwan-e-Sadar*, National Assembly, Senate of Pakistan and by other Ministries/ Divisions, etc.

- iii. All ancillary matters pertaining to the Cabinet Division.
- iv. Resolution of public complaints in pursuance of *Wafaqi Mohtasib's* directives
- v. One hundred and eighty (180) complaints received through mail and online web portal were disposed of.
- vi. Seven hundred and six (706) hiring cases during the financial year were disposed of. Budget for the financial year 2018-19 was fully utilized.
- vii. Forty pension cases were finalized.
- viii. 04 pension cases are under process.
- ix. During the financial year 2018-19, Employees' retirement cases were finalized including, encashment of leave, final payment of GP Fund, TA on retirement, farewell grant, family pension cases in the light of PM package, benevolent grant in respect of deceased employees etc.
- x. A sum of Rs.34,109,091/- was deposited in the Government Treasury towards retention cost of gifts declared by the recipients under the following heads of account:
 - C Non Tax Receipt
 - C03 Miscellaneous Receipt
 - C038 Others
 - C03843 Sale proceeds of *Darbar* and other presents.
- xi. Green Telephone Connections installed = 135
- xii. Green Telephone Connections restored = 40
- xiii. Green Telephone Connections closed = 50
- xiv. Green Telephone Connections shifted = 63
- xv. Replacement of Green Telephone Sets = 15
- xvi. Security Passes issued = 174
- xvii. Cypher Messages received =1675
- xviii. Internal Administration Wing coordination as per requirement.
- xix. Printing of Green Telephone Directory, 2019.

MILITARY WING

The Military Wing of the Cabinet Division is responsible for coordination of defence matters at the national level through an effective liaison among the Armed Forces, the Federal Ministries and the Provincial Governments. It also performs Secretariat functions for 28 Defence Planning Committees and 4 sub-committees at the Federal level.

Activities during 2018-2019

- a. The following meetings were held during 2018-2019:

Date	Meeting	Ministry
07-08-2018	Manpower Committee on Defence Planning	Ministry of Overseas Pakistanis and HRD
30-08-2018	Commerce and Trade Committee on Defence Planning	Ministry of Commerce
19-09-2018	Railways Transport Committee on Defence Planning	Ministry of Railways
28-09-2018	Media Coordination Committee on Defence Planning	Ministry of Information and Broadcasting
26-11-2018	Insurance Committee on Defence Planning	Ministry of Commerce
27-05-2019	Civil Defence Committee on Defence Planning	Ministry of Interior
12-02-2019	Censorship Committee on Defence Planning	Ministry of Information and Broadcasting
27-02-2019	Internal Security Committee on Defence Planning	Ministry of Interior
27-02-2019	Control of Aliens Committee on Defence Planning	Ministry of Interior
28-02-2019	Petroleum and Natural Resources Committee on Defence Planning	Ministry of Energy (Petroleum Division)
01-03-2019	Underground Shelters Committee on Defence Planning	Ministry of Housing and Works
01-03-2019	Control of Aliens Committee on Defence Planning	Ministry of Interior

01-03-2019	Insurance Committee on Defence Planning	Ministry of Commerce
04-03-2019	Censorship Committee on Defence Planning	Ministry of Information and Broadcasting
05-03-2019	Roads and Bridges Committee on Defence Planning	Ministry of Communication
05-03-2019	Ports and Shipping Committee on Defence Planning	Ministry of Maritime Affairs
06-03-2019	Secretaries Coordination Committee	Cabinet Division (Military Wing)
11-03-2019	Media Coordination Committee on Defence Planning	Ministry of Information and Broadcasting
13-03-2019	Scientific Advisory Committee on Defence Planning	Ministry of Science and Technology

- b. A constant liaison was kept with the Armed Forces, the Federal Ministries/Divisions and the Provincial Governments for follow-up actions on decisions taken in various meetings of the Defence Planning Committees.
- c. Scrutiny of Defence Planning documents viz Committee Reports, and Departmental War Books was carried out.
- d. Safe Custody Certificates were sought from various Federal Ministries/Divisions/Provincial Governments for Federal War Book/other related documents.
- e. Audit of the Federal War Book alongwith all other Defence Planning Publications issued to the Ministries/Divisions/Departments and the Provincial Governments is initiated and highlighted the issue of their safe custody.
- f. Revision of the Federal War Book, 1983 and draft compilation is in progress based on the inputs received from all stakeholders.
- g. **23rd March Parade, 2019:** The Military Wing of the Cabinet Division coordinated all matters related to the Joint Services Parade with the Joint Staff Headquarters, the General Headquarters and the Provinces.

The Cabinet Division is also maintaining a fleet of helicopters under the 6 Aviation Squadron, Islamabad for the VVIP missions as well as rescue and recovery missions with the approval of the Prime Minister. Under the existing allocation of business within Cabinet Division, 6 Aviation Squadron is working under the Military Wing. The activities during the period under report were as under:

a. Detail of Missions (1st July, 2018 to 30th June, 2019)

S.No.	Type of Mission	Hours Flown
i.	VIP/VVIP Mission	460.0
ii.	Technical/Maintenance Test Flying	45.5
iii.	Training Flying (including Bambi Bucket Practice)	253.0
iv.	Casualty Evacuation	-
v.	Visit internally displace Persons (in support of Operation Zarb-e-Azb)	-
	Total	758.5

b. Detail of Relief and Rescue Operation: Nil

c. Any other activity: Nil

d. Technical

S.No.	Type
i.	Serviceability of un-serviceable Helicopters
ii.	Serviceability of un-serviceable batteries of Helicopters

e. Training

S.No.	Type
i.	Renovation of Soldiers Mess & Information Room
ii.	Renovation of Married Officers Quarters (MoQs)
iii.	Renovation of Squadron Offices
iv.	Occupation of New Residential Block

**Detail of Flying Hours during the Financial Year 2018-19
6 AVN SQN**

Month	Type of AC/Hel	Hrs Flown	Total Hrs			Total
			Adm	Trg	Comm	
Jul, 2018	AW-139	41.7	5.4	18.2	18.1	41.7
Aug, 2018	AW-139	26.9	1.7	16.4	8.8	26.9
Sep, 2018	AW-139	69.2	4.0	44.7	20.5	69.2
Oct, 2018	AW-139	68.5	3.7	33.0	31.8	68.5
Nov, 2018	AW-139	75.8	2.6	17.1	56.1	75.8
Dec, 2018	AW-139	50.5	6.2	21.8	22.5	50.5
Jan, 2018	AW-139	74.8	5.5	53.7	15.6	74.8
Feb, 2019	AW-139	64.4	0.8	5.4	58.2	64.4
Mar, 2019	AW-139	98.1	1.1	3.7	93.3	98.1
Apr, 2019	AW-139	70.1	3.3	11.5	55.3	70.1
May, 2019	AW-139	58.8	7.7	12.3	38.8	58.8
Jun, 2019	AW-139	59.7	3.5	15.2	41.0	59.7
Total		758.5	45.5	253.0	460.0	758.5

AWARDS WING

Functions:

- a) Processing of the recommendations received from various Ministries/Divisions and the Provincial Governments for conferment of Pakistan Civil Awards by the President of Pakistan under Article 259 of the Constitution of Pakistan.
- b) Holding of meetings of the Sub Awards Committees alongwith the Main Awards Committee.
- c) Submission of Summaries to the Prime Minister/President of Pakistan for approval regarding conferment of the Pakistan Civil Awards.
- d) Issuance of Press Release on 13th August, every year, for announcement of the Awards.
- e) Preparation of Citations for inclusion in the Brochure and for reading out by the Cabinet Secretary in the Investiture Ceremony at the *Aiwan-e-Sadr*.
- f) Preparation of medallions from the Pakistan Mint, Lahore.
- g) Making arrangements for the Investiture Ceremony on 23rd March at the *Aiwan-e-Sadr*, Islamabad every year.
- h) Preparation of the National Programme for Independence Day celebrations for approval of the Prime Minister of Pakistan in consultation with the Ministries/Divisions and the Provincial Governments.
- i) Making arrangements for the Flag-Hoisting Ceremony held on 14th August every year in consultation with ICT, CDA, ISPR, Islamabad Police and other departments.

Activities during 2018-2019

a) Pakistan Civil Awards

- i. The recommendations received from the Ministries/Divisions and the Provincial Governments were scrutinized by the Awards Committees and a final list

containing nominations was submitted to the Prime Minister/President of Pakistan for their approval.

- ii. After approval of the President, 130 awards were announced through a Press Release. The Wing arranged the Investiture Ceremony for conferment of the Civil Awards at the *Aiwan-i-Sadr*, Islamabad on 23rd March 2019. The President of Pakistan conferred Pakistan Civil Awards on one hundred and thirty Pakistani citizens as well as foreign nationals. The Investiture Ceremonies were also held at the Joint Staff Headquarters and the Provincial Capitals where the Governors of the Provinces decorated the awards as per the detail given below:

S. No.	Place where to be Awarded	Nishan-i-Shuja'at	Nishan-i-Imtiaz	Hilal-i-Pakistan	Hilal-i-Imtiaz	Hilal-i-Quaid-i-Azam	Sitara-i-Pakistan	Sitara-i-Shuja'at	Sitara-i-Imtiaz	President's award for Pride of Performance	Sitara-i-Quaid-i-Azam	Sitara-i-Khidmat	Tamgha-i-Pakistan	Tamgha-i-Shujaat	Tamgha-i-Imtiaz	Total
i.	President's Secretariat	0	2	0	7	3	2	4	14	7	2	0	0	23	5	66
ii.	Strategic Plans Division (SPD)	0	0	0	0	0	0	0	5	9	0	0	0	0	2	16
iii.	Punjab	0	0	0	0	0	0	0	6	6	0	0	0	0	2	14
iv.	Sindh	0	0	0	0	0	0	0	7	5	0	0	0	0	3	15
v.	KPK	0	0	0	0	0	0	0	1	0	0	0	0	0	3	4
vi.	Balochistan	0	0	0	0	0	0	0	1	0	0	0	0	0	1	2
vii.	Gilgit-Baltistan	0	0	0	0	0	0	0	0	1	0	0	0	0	1	2
viii.	Abroad	1	0	3	1	3	2	0	0	0	0	0	1	0	0	11
Total		1	2	3	8	3	4	4	34	28	2	0	1	23	17	130

- iii. The following Awards were conferred upon the foreign nationals :

S. No.	Name of Awardees	Awards	Country
I.	Mr. Wajiha Haris	<i>Sitara-i-Pakistan</i>	Romania
II.	Prof.Dr.Michael Jansen	<i>Hilal-i-Imtiaz</i>	Germany
III.	Mr.Muhammad Ilyas Khan	<i>Sitara-i-Pakistan</i>	AJ&K (National Abroad)

IV.	Mr.Asif M.Rehman	<i>Sitara-i-Imtiaz</i>	USA
V.	Dr.Zia ul Hasan	<i>Sitara-i-Imtiaz</i>	Pakistani (National Abroad)
VI.	Prof. Dr. Shamim Ahmed Sheikh	<i>Sitara-i-Imtiaz</i>	Canada
VII.	Mr. Naveed Ahmed Sherwani	<i>Sitara-i-Quaid-i-Azam</i>	USA
VIII.	Mr.Steven John Burian	<i>Sitara-i-Imtiaz</i>	USA
IX.	Dr.James A.Tebbe	<i>Sitara-i-Imtiaz</i>	USA
X.	Mr. Luo Ronghuai	<i>Sitara-i-Imtiaz</i>	China
XI.	Mr. Xu Shaoshi	<i>Hilal-i-Pakistan</i>	China
XII.	Mr.Kong Xuanyou	<i>Hilal-i-Quaid-i-Azam</i>	China
XIII.	Mr.Wang Xiaolian	<i>Hilal-i-Quaid-i-Azam</i>	China
XIV.	Mr. Hu Xialian	<i>Hilal-i-Quaid-i-Azam</i>	China
XV.	Mr.Long Yuxiang	<i>Sitara-i-Pakistan</i>	China
XVI.	Ms. Lin Yi	<i>Sitara-i-Pakistan</i>	China
XVII.	Mr. Li Xuedong	<i>Tamgha-i-Pakistan</i>	China
XVIII.	Mr, Seishiro Eto	<i>Hilal-i-Pakistan</i>	Japan
XIX.	Mr. Ismail Kahraman	<i>Hilal-i-Pakistan</i>	Turkey
XX.	Dr. Recep Akdag	<i>Hilal-i-Pakistan</i>	Turkey
XXI.	Mr.Wajid Khan	<i>Sitara-i-Quaid-i-Azam</i>	UK
XXII.	Mr. Naeem Rasheed	<i>Nishan-i-Shuja'at</i>	New Zealand

b) National Programme for the Independence Day Celebrations

A national programme was prepared in consultation with all Ministries/Divisions and the Provincial Governments, which was submitted for approval of the Prime Minister. The programme was circulated to all Ministries/Divisions and the Provincial Governments for implementation.

Flag-Hoisting Ceremony, 2018

The Flag-Hoisting Ceremony was held at the Convention Centre, Islamabad on 14th August, 2018. The President was the Chief Guest at the Ceremony. The Prime Minister, Federal Ministers, Ministers of State, Chairman Joint Staff, Chiefs of Staff of the Armed Forces, prominent diplomats and personalities attended the ceremony.

FINANCE AND ACCOUNTS WING

Finance and Accounts Wing consists of three sections namely Planning & Monitoring Cell, Audit & PAC Section and Accounts-II Section. The activities of the Wing are supervised by the Chief Finance & Accounts Officer.

Activities during 2018-2019

The Planning & Monitoring Cell (P&M Cell) mainly deals with PSDP Projects of the Cabinet Division and its attached departments/organizations/executing agencies. P&M Cell processes/analyses cases of PC-I, release of PSDP funds, and coordination with departments/organizations/executing agencies and the Planning Commission. It is involved in arrangement of DDWP/Reviews/Pre-Priorities and other project-related meetings, participation and preparation of briefs for CDWP/External reviews and other PSDP related meetings/activities pertaining to the Cabinet Division's PSDP projects. The achievements during the year under report are as under:

- There were two (02) projects in the Cabinet Division's PSDP 2018-19 namely:
 - 1) Establishment of two hundred (200) bed Centre of Excellence for Gynaecology and Obstetrics, Rawalpindi.
 - 2) Digitization of Archival holdings of National Archives of Pakistan;
- PSDP funds amounting to Rs.216.61 million were released by the Planning Commission.
- Monthly progress report was prepared and conveyed to the Planning Commission both in writing and through PMES after approval from the competent authority.
- All meetings of APCC & Full Year Review/Quarterly Review meetings relating to the Cabinet Division's PSDP were attended during the financial year, 2018-19.
- The budget for PSDP 2018-20 was finalized.

The Wing deals with all budgetary matters of current expenditure in respect of demand No.001, 002, 004 and 017. It releases funds to the Federal Ministers/Ministers of State on account of Pay, Allowances, TA/DA and Medical charges including Grant-in-Aid to Shaikh Zayed Hospital, Rahim Yar Khan, on quarterly basis. The achievements during the year are given below:

- Prepared annual budget proposals for the year 2018-20 and thereafter forwarded NISs according to the budget ceiling i.e. Rs.8467.000 million to the Budget Wing, Finance Division under Demand No.001, 002, and 004 in respect of the Cabinet Division and its Departments/Organizations.
- Obtained proposals for Foreign Exchange Budget from all the concerned Wings and Departments/Organizations of the Cabinet Division and presented the proposals to the Finance Division for its approval. The Finance Division approved a budget of Rs.38.400 million for meeting requirements of the financial year 2019-20.
- Funds amounting to Rs.123.218 million were released to Ministries/Divisions on account of Pay, Allowances, TA/DA and Medical Charges in respect of the Federal Ministers/Ministers of State.

The Wing also deals with the matters relating to audit, meetings of the Departmental Accounts Committee (DAC) and the Public Accounts Committee (PAC) and compliance of their decisions/directives.

Twenty-four (24) meetings of DAC were dealt with during the year under review.

LITIGATION & DEVOLUTION WING

The activities of Litigation and Devolution Wing are headed by the Joint Secretary (Lit/Dev). The details are as under:

Activities during 2018-19

During the period under report, 545 cases were processed and forwarded to the quarters concerned or dealt by the Litigation and Devolution Wing itself by filing para-wise comments/concise statements in the respective Courts being proforma party or otherwise. Some cases have been decided by the Courts while others are pending adjudication at various legal forums. The cases filed against the Federation of Pakistan were defended in various courts with the assistance of the Government Counsels/DAGs/AOR nominated by the Law and Justice Division etc. The detail of cases received in Litigation and Devolution Wing during the financial year 2018-19 is given below: -

S. No.	Name of Court (s)	No. of Cases
1.	Supreme Court of Pakistan	70
2.	Islamabad High Court	160
3.	Lahore High Court	101
4.	Sindh High Court	64
5.	Peshawar High Court	23
6.	Baluchistan High Court	10
7.	Lower Courts, across the Country	44
8.	Federal Services Tribunal	67
9.	Federal Shariat Court	01
10.	<i>Wafaqi Mohtasib</i> (Ombudsmen)	05
	Total:	545

Litigation and Devolution Wing has constituted a Commission of Inquiry under the Pakistan Commissions of Inquiry Act, 2017. Mr. Hussain Asghar (Retired PSP, BS-22 Officer), Deputy Chairman, National Accountability Bureau, Islamabad is Member/Chairman, Commission of Inquiry and Mr. Omar Hamid Khan, Special Secretary, Finance Division, Islamabad is Secretary

to the Commission of Inquiry. The Commission of Inquiry is assisted by the representatives of the National Accountability Bureau, Federal Investigation Agency, Intelligence Bureau, Inter-Services Intelligence, State Bank of Pakistan, Securities and Exchange Commission of Pakistan, Federal Board of Revenue, Auditor General of Pakistan, Accountant General Pakistan Revenue and Military Intelligence.

The Litigation and Devolution Wing is the Secretariat of the “Federal Government Artists Welfare Fund” which was created in 2011 with a seed money of Rs.200 million announced as Endowment Fund by the Prime Minister. An amount of Rs.200 million was invested in the Pakistan Investment Bonds (PIBs) through the National Bank of Pakistan (NBP), Karachi. The profit received from the Bank on six monthly basis is distributed among deserving artists/writers all over the country on recommendations/approval of the Steering Committee of “Fund”. The Fund is being managed by the following Steering Committee consisting of Official and Non-official Members under the Chairmanship of the President of the Islamic Republic of Pakistan:

President of Pakistan	Chairman
<u>Official Members</u>	
1. Secretary to the President	Member
2. Secretary Cabinet	Member/Secretary
3. Secretary, Information, and Broadcasting	Member
4. Additional Secretary Finance	Member
<u>Non-official Members</u>	
1. Dr. Ali Jan	Member
2. Mr. Abaseen yousafzai	Member
3. Mr. Sultan Allana	Member
4. Mrs. Misbah Khalid	Member
5. Mr. Khalid Anam	Member
6. Mr. Adeel Hashmi	Member
7. Mr. Mian Yousaf Salahuddin	Member
8. Mr. Atif Aslam	Member
9. Mr. Aqeel Karim Dhedhi	Member
10. Mrs. Roshan Barucha	Member
11. Mr. Syed Abid Shah Abid	Member

During the fiscal year 2018-19, 8th meeting of the Steering Committee of the Federal Government Artists Welfare Fund was held on 7th August, 2018 under the Chairmanship of the President and forty nine (49) deserving artists/writers were granted financial assistance amounting to Rs.10,450,000/-

The Litigation and Devolution Wing is also handling the residual matters of the devolved Ministries/Divisions after closing the Devolution Cell in 2016.

ORGANIZATIONS WING

The Organizations Wing is responsible for looking after the administrative matters of the following:

1. Central Pool of Cars
2. Pakistan Tourism Development Corporation
3. National Archives of Pakistan, Islamabad
4. Printing Corporation of Pakistan, Islamabad
5. Stationery & Forms Department, Karachi
6. Institutional Reforms Cell

CENTRAL POOL OF CARS

In pursuance of Schedule-II of Rule 3(3) of the Rules of Business and Rule 28 of the Rules for the Use of Staff Cars 1980, the Cabinet Division maintains a Central Pool of Cars consisting of vehicles of different categories.

Subject to availability, staff cars, are provided from the Central Pool to the following:

- a. Ministries/Divisions for the use of State guests, members of foreign delegations and VIPs visiting Pakistan.
- b. Federal Ministers, Ministers of State, Advisors and any other dignitary or office holder when their staff cars are temporarily off-road for repairs for a period not exceeding fifteen days.
- c. The Provincial Governors, the Chief Ministers, Chief Justices of High Courts, Provincial Ministers and other officers of similar rank and status visiting Islamabad.

In addition, the CPC has been mandated to administer Staff Car Rules, Transport Monetization Policy, prepare/process summaries for the Prime Minister for provision of protected vehicles to different dignitaries. It also includes dealing with all matters concerning staff cars of the Federal Government.

Activities during 2018-19

The CPC carried out the following activities during the year:

- a. Prepared/processed various summaries on provision of protected vehicles to various dignitaries for approval of the Prime Minister.
- b. Arranged meetings of the Vehicles Authorization Committee to fix/revise the authorization of Ministries/Divisions and Departments.
- c. Entertained more than 800 requests for protocol duties and foreign delegations.

- d. An amount of Rs.11.250.000/- was incurred on repair/maintenance of the vehicles of the CPC.
- e. An amount of Rs.1.75.00.000/- was incurred on the purchase of POL/fuel of the pool vehicles.
- f. Auction of 75 old vintage condemned vehicles.
- g. Responded to various queries of the Ministries/ Divisions and Departments, regarding staff car rules, condemnation of vehicles and monetization policy.
- h. Dealt with the litigation cases filed by officers of different organizations in courts regarding grant of monetization allowance.

Pakistan Tourism Development Corporation

The Pakistan Tourism Development Corporation (PTDC) was incorporated on 30th March, 1970 under the repealed Companies Act, 1913 (now Companies Act, 2017) as a Public Corporation Limited by shares. The Corporation is owned by the Government of Pakistan which is governed through its Board of Directors comprising sixteen Members. The composition of re-constituted Board of Directors has been notified on 17th May, 2019. The Special Assistant to the Prime Minister on Overseas Pakistanis and Human Resource Development is the Chairman of Board of Directors. The Cabinet Secretary and Managing Director, PTDC are the ex-officio Vice Chairman and Secretary to the Board, respectively. Besides this, the Government has constituted the National Tourism Coordination Board (NTCB). The ToRs of NTCB are as under:

- Coordination with provincial, national and international organizations dealing with tourism sector.
- Marketing and Promotion of tourism potential.
- Coordination with EAD, BOI and other entities to attract investment in tourism sector.
- Facilitating the provinces in developing regulatory framework for quality standards in hospitality sector.
- Coordinating national participation in tourism related international expos and events.
- Forum for provinces to discuss tourism related strategies.
- Developing synergies amongst provinces and regions.
- Coordination with relevant organizations for developing quality human resource.
- Technical assistance to provinces to develop institutions in tourism sectors.
- Overseeing implementation of the reformed tourism related Visa and NOC regime.

Following nine (09) working groups are also functioning, in their specified spheres, under the umbrella of NTCB:

- Religious Tourism Working Group
- Adventure Tourism Working Group
- Cultural, Heritage and Archaeology Tourism Working Group
- ECO Tourism Working Group
- Trans Himalayan Jeep Rally Working Group
- Infrastructure and Facilitation Working Group
- Regulatory and Policy Reforms Working Group
- Branding and Marketing Working Group

PTDC is mandated to perform the following tasks:

- Promotion and development of tourism industry in Pakistan and to carry out the business connected therewith in Pakistan and abroad;
- Provision of transport facility for tourists within the country and abroad;
- Projection of the country's history, culture, arts, literature, archaeological monuments and other features of interest with a view to attracting the tourists.
- To arrange all facilities, incentives, services, assistance, encouragement, recreation and amusements to the tourists;
- Establishment, construction and running of tourist facilities like hotels, restaurants, cafes, camping sites etc in important areas.
- Provision of road/water transport vehicles for sightseeing tours;
- Provision of travel agency or work as agent of railways, airlines, road transport, cinemas and theaters to organize group tours; and
- Promotion and development of Pakistani dance and art form and arrangement of shows to attract the tourists;

Performance/Achievements

Escalation in overall tourists arrivals in Pakistan

Year	Number of Tourist Arrivals	Visitors on Tourist Visa
2015	1.247 million	6,475
2016	1.756 million	9,161
2017	2.470 million	10,476
2018	3.295 million	17,823

**Source: Integrated Border Management System (IBMS), FIA, Govt. of Pakistan*

Steps taken to revive tourism in the country

- PTDC has published 10,086 brochures and maps, 368 posters along with DVDs and CDs for facilitating and attracting the tourists. The material has also been provided to the Pakistani missions abroad (including Belarus, Beirut, Negara, Brunei Darussalam, Prague, Bulgaria, Ottawa-Canada, Morocco, Mexico Vancouver-Canada, and United Kingdom), Government Departments/Travel agents, tour operators/NGOs and 13 Tourist Information Centers on complementary basis.
- Promotion of PTDC facilities and tourist attractions through social media.
- Restoration of PTDC's membership of UNWTO and PATA.

International collaboration in tourism promotional events by PTDC

- The PTDC participated in Pak-US Alumni Network (PUAN) conference, "Meet Pakistan through Arts, Culture and Society" from 12th to 16th July, 2018 organized at Serena Hotel Islamabad;
- Celebrated World Tourism Day, Seminar and Photo Exhibition held on 27th September, 2018;

- Organized trip of children of SOS Village to *Tarbela Dam* on 1st December, 2018 to promote winter tourism;
- Celebration of World Mountain Day and Photo Exhibition on mountains and tourist attractions of Pakistan, on 11th December, 2018;
- Hosted a sightseeing tour for a French delegation of prominent tour operators to promote archaeological sites of *Taxila* and *Lok Virsa* Museum, and around Islamabad on 30th September 2018;
- Arranged a presentation on tourism potential of Pakistan to the delegation of the Ministry of Tourism, the Government of the Republic of Indonesia on 24th January, 2019;
- Hosted a city tour of *Islamabad* and *Taxila* for seven members of British Backpackers Society on 13th March, 2019;
- Organized the opening ceremony of responsible Rickshaw ride campaign in collaboration with Eyebox Films on 21st May, 2019;
- The Vesak Day ceremony was organized by the Centre for Culture and Development in collaboration with the Pakistan Tourism Development Corporation (PTDC) at Dharmarajika Stupa, Taxila on 19th May, 2019. Syed Zulfiqar Abbas Bukhari, Special Advisor to the Prime Minister on Overseas Pakistanis and HR was the chief guest on the occasion.

Pakistan Tours Limited (PTL) facilitated the foreign delegations from Maldives through Embassy of Pakistan, Maldives and the Ministry of Foreign Affairs during the year 2018-19:

- Pakistan Maldives Friendship Association from 23rd to 30th December, 2018;
- Maldives State TV (Public Service Media) Delegation from 3rd to 8th February, 2019;
- Dhivehi Language Academy of Maldives from 22nd April to 28th April, 2019;
- National University of Maldives from 21st to 27th April, 2019;

- Ministry of Gender, Family and Social Services Maldives from 9th to 14th June, 2019;
- Maldivian Journalists from 16th to 21st June, 2019;
- Maldives Civil Service Commission from 21st to 30th June, 2019;

Tourism promotion through International and Domestic Tourist Bus Services

The PTDC is operating the following international and domestic tourist bus services to facilitate and encourage the Pakistani and foreign tourists to visit the different tourist attractions of Pakistan:

Routes	Frequency	Passengers travelled in 2018-19
Lahore (Pakistan) – Delhi (India) – Lahore	Daily except Sunday	2,413
Lahore (Pakistan) – Amritsar (India)	Twice a week	227
Nankana (Pakistan) – Lahore – Amritsar (India)	Twice a week	30
Southeast (Pakistan) – Taxkorgan (China)	Daily from 1 st May till 15 th November	5719
Rawalpindi – Naran (Kaghan Valley)	Daily from 10 th June till 20 th August	1030
Tourist group organized by Pakistan Tours Limited (PTL)	Daily 1 st July 2018 to 30 th June, 2019	121

Information facility for Domestic and Foreign Tourists

The PTDC is providing information facility to domestic and foreign tourists through its information centers all over Pakistan. The objectives of these information centers include:

- Providing up to date information and assistance to the tourists.
- Sharing promotional material of tourist sites i.e brochures, maps and pamphlets etc.
- Reservation of motels, hotels and Lahore-Delhi Bus Service (LDBS) etc.

- Arranging transport facility to the tourists
- Offering different domestic tours/packages for different tourist destinations.

S.No.	Name of TIC	No. of Tourist attended	
		(Domestic)	Foreigner
i.	PTDC TIC F-6, Super Market, Islamabad	2,867	71
ii.	PTDC TIC Int. Airport, Islamabad	3,421	201
iii.	PTDC TIC Taxila	4,726	583
iv.	PTDC TIC Balakot	3,967	100
v.	PTDC TIC Saidu Sharif	1,694	51
vi.	PTDC TIC Peshawar	1,454	21
vii.	PTDC TIC Karachi	1,601	98
viii.	PTDC TIC Quetta	825	8
ix.	PTDC TIC Multan	5,711	539
x.	PTDC TIC Moenjodaro	1,914	193
xi.	PTDC TIC Thatta	2,260	10
xii.	PTDC TIC Gilgit	6,896	551
	Total	37,336	2,426

Key Areas and Priorities for Reforms

The Government of Pakistan has constituted, the National Tourism Coordination Board (NTCB) to take all necessary steps to make Pakistan an attractive tourist destination. The Pakistan Tourism Development Corporation (PTDC) has been assigned the task to act as Secretariat and implementation body.

Further Priority Plans for the Year 2019-20

- Construction of *Aiwan-e-Sayahat* in F-5/1 Islamabad (Feasibility)
- Facilitation of tourism in Islamabad.
- Establishment of tourist village at Garden Avenue, Islamabad.

- Re-structuring of PTDC in its new role.
- International cooperation in the field of tourism.
- Participation in international fairs, festivals and expos.
- Development of brand Pakistan and its marketing.
- Establishment of Regulatory and Policy Framework.

Budget grant for the financial year 2018-19

Fund Center	Budget (In Rupees)
Pakistan Tourism Development Corporation	83,800,000
Provision for Tourist Information Centers	120,400,000
Administrative expenses of Lahore-Delhi Bus Service	30,800,000
Total	235,000,000

NATIONAL ARCHIVES OF PAKISTAN

Archives are non-current records having permanent historical value which can be in the form of books, papers, maps, photographs or other documentary material, regardless of physical form or characteristics, made or received by a public or private institution in pursuance of its legal obligation.

The National Archives of Pakistan (NAP) was established in December 1973 as an Attached Department of the Ministry of Education after bifurcation of the Directorate of Archives and Libraries, which was working as a sub-office of the Ministry of Education at Karachi since 1951. The administrative control of the NAP was transferred to the Ministry of Culture, Sports and Tourism in 1978. On 9th January, 1997 NAP was attached to the Cabinet Division. The National Archives of Pakistan has preserved the record of Ministries/Divisions/Attached Departments, private collections, newspapers & periodicals, media reports and Government publications. The most significant private collections relate to Quaid-i-Azam Muhammad Ali Jinnah, Mohtarma Fatima Jinnah and All India Muslim League under the name of Archives of Freedom Movement. The NAP also provides research and reference services to the Ministries, scholars, historians, and students of Ph.D/M.Phil from within the country and abroad. NAP has also preserved a huge collection of newspapers and periodicals which dates back to 1848.

The National Archives of Pakistan holds exhibitions on the Independence Day and on occasions of national importance like 23rd March, etc.

Functions

The NAP performs its functions according to the National Archives Act, 1993 which are as follows:

- a. To ensure conservation, and where necessary, restoration, of all public record and other archival material.
- b. To make use of all types of reprographic techniques for reproduction where necessary.

- c. To describe and arrange all public record and other archival material acquired by the National Archives of Pakistan.
- d. To provide facilities for research and reference.
- e. Subject to the terms and conditions on which they are acquired, to reproduce or publish any public record and other archival material.
- f. To examine any record in the custody of a public office and to advise such office with regard to the care and custody of such record.
- g. To accept and preserve record which is transferred to the National Archives of Pakistan.
- h. At the request of the administrative head of any public office, to return to that office for such period as may be agreed upon between the Director General and the administrative head concerned, the public record transferred from that office to the National Archives of Pakistan.
- i. To acquire by purchase in accordance with the delegated financial authority, donation, request or otherwise any document, book or other material which is, or is likely to be, of enduring national or historical value.
- j. To perform such other functions as are necessary for the purpose of the said management and control and as may be assigned by the Federal Government.

Achievements during 2018-19

President's Visit to the National Archives of Pakistan

The President of Pakistan, Dr. Arif Alvi visited the National Archives of Pakistan on 22nd January, 2019. The Cabinet Secretary briefed the President about the activities, role, and valuable collections of NAP. He also drew attention towards the challenges

being faced by the organization and future plans for its development.

After detailed briefing, the President issued the following instructions to the NAP:

- i. NAP will coordinate with the Higher Education Commission of Pakistan (HEC) for introduction of degree programme related to the Archival studies.
- ii. The Building of National Archives of Pakistan be repaired and renovated on urgent basis.
- iii. In order to expand the National historical records, regional offices of the National Archives be established in the provinces on priority basis.
- iv. In order to digitize precious collections of NAP, technical consultancy of the “Dawn” newspaper may be acquired.
- v. An effective campaign may be started to create awareness about National Archives of Pakistan in the academic circle and the general public.
- vi. A historical documents gallery may be established in the President House on priority basis to reflect our nation’s history.
- vii. In order to preserve historical collections of NAP, a modern digital record management and archives preservation programme may be developed along with disaster recovery site for storage of archives as per international standards.
- viii. In order to promote record management and archives preservation culture, respective training programmes may be launched in the field of record management, conservation and restoration.
- ix. In order to strengthen the organization, vibrant and professional human resource may be deployed. In this regard service rules of the NAP may be reviewed and updated accordingly, all vacant posts be filled immediately for achievement of core objective of the organization.

- x. In order to develop awareness and importance of archives, different workshops, seminars and exhibitions be organized for the potential users.
- xi. A front desk may be established outside the Red Zone area for easy approach of the visitors.
- xii. In order to improve working of the organization, modern tools and technologies may be adopted. In this regard, IT Section may be established.
- xiii. After completion of project, relevant posts be converted into regular for sustainability of ongoing digitization programme.
- xiv. In order to share historical records, best practices and dissemination of knowledge, association with other institutions may be established.
- xv. The Honorable President, desired to donate his rare collection to NAP for preservation and dissemination amongst citizens of Pakistan.

The President visited the various Wings/Section of the National Archives of Pakistan and appreciated the efforts of NAP for preserving documentary heritage.

Acquaintance Visits to the NAP

Prominent personalities, historians, researchers and visitors from various institutions, including the following, visited the National Archives of Pakistan during the year under report and appreciated its role for preservation of the national heritage:

- a) A group of scholars of the Department of National Institute of Pakistan Studies, Quaid-i-Azam University, Islamabad visited NAP on 3rd January, 2019. Director General, National Archives of Pakistan gave them a briefing on the functions, activities and role of National Archives of Pakistan.
- b) Federal Minister for Information and Broadcasting, National Heritage visited the National Archives of Pakistan on 3rd August, 2018. Director General, National Archives of Pakistan gave him a briefing on the functions, activities, and role of NAP. The Federal

Minister also visited the various Wings/Sections of NAP and took keen interest in the history of Pakistan and archives collection. He appreciated the efforts of the National Archives of Pakistan.

- c) Director, Baluchistan Archives Quetta visited the National Archives of Pakistan on 17th July, 2018.
- d) Islamabad High Court requested to the National Archives of Pakistan for assistance of archiving of old judicial record of Islamabad High Court. A professional team of National Archives of Pakistan including Assistant Archivist, and Senior Technical Assistant under the supervision of Archivist visited the Islamabad High Court, Islamabad on 31st July, 2018.
- e) A group of twenty members of Pakistan Telecommunication Company Ltd. (PTCL) Headquarters, Islamabad visited the Archives on 27th September, 2018.
- f) A group of forty students of the Department of Iqbal Studies, Allama Iqbal Open University, Islamabad headed by Assistant Professor visited the National Archives of Pakistan on 1st October, 2018.
- g) Inspector General, Training and Evaluation Branch, General Headquarters (GHQ), Rawalpindi intended to set up Defence Archives in the Army Institute of Military History, GHQ. In this connection, eight members of Defence Archives under the supervision of Maj. Muhammad Azam Ali Khan visited NAP on 23rd October, 2018.
- h) A group of students of the Department of History and Pakistan Studies, International Islamic University, Islamabad visited the National Archives of Pakistan on 6th March, 2019. Director General, NAP gave them a briefing on the functions and activities of NAP.
- i) A group of students along with faculty members of the Pakistan Studies Department, Government Postgraduate College, Mansehra visited Archives on 18th April, 2019.

- j) A group of students from National University of Sciences and Technology, Islamabad visited the National Archives of Pakistan on 24th April, 2019. The Director General, National Archives of Pakistan briefed about the functions, activities, and role of NAP.
- k) Officers from Pakistan Atomic Energy Commission (PAEC), Islamabad also visited NAP on 25th June, 2019.

NAP visits to various Universities

The President of Pakistan, Dr. Arif Alvi during his visit directed to arrange a meeting with the prominent Universities for the following agenda:

- i. To establish the Front Desk of Archives in the Universities.
- ii. To facilitate the Universities by offering internship programmes for students in the National Archives of Pakistan.
- iii. To display the valuable collections of rare documents and photographs through exhibition in the universities.

To comply with the instructions of the Honourable President, the officers of the NAP visited the following Universities:

i.	Quaid-i-Azam University, Islamabad	12-02-2019
ii.	Federal Urdu University of Arts, Sciences and Technology, Islamabad	14-02-2019
iii.	International Islamic University, Islamabad	20-02-2019
iv.	National University of Science and Technology (NUST), Islamabad.	25-02-2019
v.	National Defence University, Islamabad	26-02-2019
vi.	Bahauddin Zakariya University, Multan.	08-03-2019
vii.	Punjab University, Lahore	13-03-2019
viii.	Lahore University of Management Sciences, Lahore	29-03-2019

UNESCO Memory of the World Training Workshop

The Korean National Commission for UNESCO organized an International workshop on “UNESCO Memory of the World Training Workshop for the Asia and Pacific Region” from 10th to 13th July, 2018 at Seoul, Republic of Korea. Mr. Muhammad Mazher Saeed, Archivist from National Archives of Pakistan, Islamabad participated in the said workshop. He briefed about the functions, activities, and role of the National Archives of Pakistan. He prepared and presented a comprehensive presentation on Mohtarma Fatima Jinnah’s collection of work to inscribe it on the Memory of the World Register. The authorities of the Memory of the World UNESCO appreciated the work of Mohtarma Fatima Jinnah and they were of the view that Mohtarma Fatima Jinnah’s collection of work to be considered for the inscription on the Memory of the World Register due to her marvelous services for humanity, politics and other achievements of life.

Lecture

The Intelligence Bureau Academy, Islamabad arranged a lecture on "Preservation of Record, Weeding & Destruction" on 24th July, 2018. Archivist, National Archives of Pakistan delivered a lecture to various trainees of the Intelligence Bureau Academy, Islamabad.

Celebration of International Archives Day

The International Council on Archives (ICA) has declared 9th June as the International Archives Day. All member countries of ICA celebrate the Day to create awareness among the public about the importance of record and archives. They also create awareness about the benefits of record management for good governance and development.

The National Archives of Pakistan celebrates International Archives Day every year on 9th June. In this regard, the National Archives of Pakistan (NAP) chalked out various programmes in the premises of *Lok Virsa, Shakar Parian*, Islamabad. An exhibition of rare photographs and historical documents was mounted by the NAP on the event. The exhibition was inaugurated by the Secretary, Cabinet Division on 5th July, 2018. The students and the

general public took keen interest in the history of Pakistan and the archival collections.

Celebration of Quaid's Day

In connection with the celebrations of the Quaid's Day, the National Archives of Pakistan mounted an exhibition of rare photographs and historical documents in the premises of Pakistan National Council of Arts, Islamabad. The exhibition was inaugurated by the Secretary, Cabinet Division on 24th December, 2018.

The exhibition was remained open for public from 24th to 25th December, 2018. The students of various schools and colleges and the general public took keen interest in the exhibition.

Exhibitions

- a. The National Archives of Pakistan arranged an exhibition of rare photographs and documents relating to Freedom Movement w.e.f 12th to 13th April, 2019 at President's Secretariat (Public), *Aiwan-e-Sadr*, Islamabad. The President inaugurated the exhibition on 12th April, 2019 and appreciated the efforts of the National Archives of Pakistan. Vice Chancellors of various universities of Islamabad, *Bahauddin Zakariya* University, Multan, Punjab University and Lahore University of Managements Sciences also participated in the event.
- b. On request of the Chairperson, Department of History, Bahira University, Islamabad the National Archives of Pakistan mounted an exhibition of rare documents and photographs in the premises of the Bahira University, Islamabad on 7th April, 2019. The Rector of Bahira University, Islamabad inaugurated the exhibition. He appreciated the efforts of NAP and took keen interest in the history of Pakistan and the archival collections. The students of various universities and the general public viewed the rare photographs and documents of the leading freedom fighters.

- c. On request of Air Headquarter, Islamabad the National Archives of Pakistan arranged an exhibition of rare documents and photographs relating to historical events of the Pakistan Movement in the premises of the said department on 23rd April, 2019. The wife of Air Chief Marshal inaugurated the exhibition. She appreciated the efforts of National Archives of Pakistan. The students of colleges, schools and the general public took keen interest in rare documents of the leading freedom fighters.

Review Committee Meeting

The mandatory work of the National Archives of Pakistan is to examine and evaluate the non-current record. For this purpose Government of Pakistan has constituted a Review Committee under clause-7 of the National Archives Act, 1993 consisting of the Director General, one departmental representative and two academicians nominated by the Federal Government.

The Review Committee Meetings were held on 2nd November, 2018 and 22nd May, 2019 under the chairmanship of the Director General, NAP and the non-current record of the following Ministries and Departments were reviewed:

- a. National Assembly Secretariat, Islamabad. (1620 files)
- b. President's Secretariat (Personal), *Aiwan-e-Sadr*. (146 Trunk Call Registers)
- c. Board of Investment, Prime Minister's Office, Islamabad (1904 files)
- d. Model Customs Collectorate, Peshawar. (35,998 files)
- e. Secretariat Training Institute, Islamabad. (3,483 files)
- f. *Wafaqi Mohtasib* (Ombudsman) Secretariat, Islamabad. (152,440 complaints files)
- g. Protectorate of Emigrants, Rawalpindi. (192,700 Cases w.e.f. 07-01-2002 to 28-02-2006)
- h. Benazir Income Support Programme, Islamabad. (27197, 028 Survey Forms)

- i. Ministry of Religious Affairs and Interfaith Harmony, Islamabad.
(Hajj application forms for the year 2012 and 2013)

Destruction of Non-Current “D” Category Record

The Review Committee meeting was held on 2nd November, 2018 and recommended destruction for the reviewed records of the various Ministries/Divisions/ Departments. In this regard the following Ministries/Departments have destroyed their non-current “D” Category record:

- i. National Assembly Secretariat, Islamabad. (1620 files)
- ii. *Wafaqi Mohtasib* (Ombudsman) Secretariat, Islamabad. (152,440 complaints files)
- iii. Benazir Income Support Programme, Islamabad. (27197, 028 Survey Forms)
- iv. Ministry of Religious Affairs and Interfaith Harmony, Islamabad.
(197,225 Hajj application forms for the year 2012)
- v. Department of Protectorate of Emigrants, Rawalpindi has devastated of non-current “D” Category record (192,655 cases /files).

Workshop

The National Archives of Pakistan (NAP) organized a workshop on “Conservation of Archival Material” w.e.f 12th February to 20th February 2019. Mr. Irshad Ahmad, Deputy Director, Mr. Muhammad Mazher Saeed, Deputy Director, Mr. Muhammad Khalid Nawaz, Admin and Accounts Officer, National Archives of Pakistan and Syed Riaz-ul-Hasan, Project Coordinator of NAP delivered the lectures to the trainees and provided the practical training to the participants and introduced them with the latest equipment and techniques. The Director General, NAP gave the certificates to the participants of the said workshop and officials of NAP on completion.

Training

The National Archives of Pakistan organized a one week training programme w.e.f. 22nd October 2018 in conservation and

preservation for the training of three officials of the Naval Headquarters, Directorate of Regulations, Islamabad.

Development Projects

PSDP

The National Archives of Pakistan is executing a PSDP Project titled “Digitization of Archival Holding of the National Archives of Pakistan” at a total cost of Rs. 49 million. Duration of the Project is 3½ years. Twenty qualified personnel have been recruited to take up digitization of the documents of historical significance. The main objectives of the project are:

- i) To save the original documents from wear and tear during consultation process.
- ii) To extend time and cost affective research facilities to historians/researchers.
- iii) To improve human resources in the National Archives of Pakistan.
- iv) To acquire and use modern equipment for Archives.

The Project was started w.e.f. December, 2015 to June, 2019. So far, more than 2.0 million pages of various collections have been digitized. Steps are being taken to facilitate the Researchers for consulting the Database in the Research Room of the National Archives of Pakistan.

Acquisition of Record

The National Archives of Pakistan has preserved private collections, newspapers and periodicals, media reports and Government publications of the Ministries/Divisions/Attached Departments/Organizations. The following record was acquired during the financial Year 2018-19:

S.No	Record	Volume
i.	Current Newspapers	3229 issues
ii.	Current Periodicals	147 issues
iii.	Miscellaneous Government Publications	66 vols.
iv.	Retain non-current D-category record after Review Committee Meetings	135 files

Donation

One hundred and one books, on various topics, were donateded by Mrs. Qurat-ul-Ain, Joint Secretary, Cabinet Division to the Archives Library.

Accessioning

The National Archives of Pakistan accessioned the following archival material.

S. No.	Archival Material	Volume
i.	Current Newspaper	3229 issues
	Current Periodicals	147 issues
ii.	Miscellaneous Government Publications	864 vols.
iii.	Private Collections	1476 vols.
iv.	Library Books	55 books
v.	Qurat-ul-Ain Collection	101 books

Arrangement/Stocktaking

The NAP carried out arrangement and stocktaking of the following archival record:

S. No.	Archival Material	Volume
i.	Stocktaking of "A" category record of various Ministries/Divisions/Departments	1168 files
ii.	Stocktaking of Private Collections	20421 vols
iii.	Sorting of old Newspapers and Periodicals	2857 issues
iv.	Arrangement of current Newspapers	3229 issues
v.	Arrangement of current Periodicals	147 issues
vi.	Arrangement of various Government Publications	1642 vols
vii.	Arrangement of library books	7916 books

Digitization

The National Archives of Pakistan has digitized the following collections.

S. No.	Archival Material	Number
i.	Private Collections	18777 pages
ii	Photographs of "Morning News" Collection	10607 photos
iii	Microfilming rolls	61796 images
iv.	A-Category record	21631 pages

Inspection of the Old Microfilm Rolls and Audio & Video Cassettes

The National Archives of Pakistan has also preserved record in microfilm format. These microfilm rolls are kept in corrugated boxes in steel cabinets. In order to protect the record from humidity, the following archival material was inspected during the period:

S. No.	Material Inspected	Work done
i.	Microfilm rolls (Negatives)	2246 rolls
ii.	Audio cassettes	20 cassettes
iii.	Video cassettes	50 cassettes

Microfilm Negatives

Microfilm negatives have been made for preservation in the NAP as a second format of preservation.

S. No.	Material	Pages
i.	Microfilm negatives	750

Conservation & Binding

The Repair and Preservation Section of the National Archives of Pakistan carried out following work during the period under report:

S. No.	Work Assigned	Work done
i.	De-acidification of the documents	2041 docs
ii.	Traditional wet repair of the documents	890 docs
iii.	Lamination of documents	1054 docs

S. No.	Work Assigned	Work done
iv.	Trimming of the restored documents	1184 docs
v.	Dry repair of documents	265 docs
vi.	Guarding of the documents of Quaid-i-Azam Papers	2286 docs
vii.	Full cloth binding of the Quaid-i-Azam Papers and various volumes	323 folders
viii.	Simple binding	104 books
ix.	Fumigation of library books	1096 books
x.	Fumigation of Newspapers and Periodicals	114 issues

Reprographic Services

In order to facilitate the research scholars, the following copies of record were prepared.

S. No.	Work assigned	Work Done
i.	Soft copies	12258 images
ii.	Hard copies	5316 issues

Research & Reference Services provided to the Scholars

The National Archives of Pakistan provides research and reference services to scholars/researchers/ students. In this regard 120 new scholars were awarded membership tickets while 616 scholars visited the National Archives of Pakistan and consulted the archival material during the financial year 2018-19.

PRINTING CORPORATION OF PAKISTAN

The Printing Corporation of Pakistan (PCP) was incorporated as a self-financing Private Limited Company under the Companies Act, 1913 on 1st January 1969. The Central Government Presses of that time at Rawalpindi, Lahore, Karachi and Dacca were converted into PCP.

The PCP has three Printing Presses located at Islamabad, Lahore and Karachi with its Headquarters at Islamabad. The PCP is under the administrative control of the Cabinet Division and its affairs are controlled by a Board of Directors comprising eight members from various Government entities. The Managing Director, PCP is the Chief Executive of the Corporation whereas Secretary, Cabinet Division is the Chairman and Additional Secretary, Cabinet Division is Vice Chairman of the Corporation.

The main functions of PCP are as under:

- i) It is the Principal Printer to the Government of Pakistan and undertakes the maximum printing work of the Government of Pakistan/Autonomous Organizations.
- ii) It also acts as a printing adviser to the Government of Pakistan and its agencies; and
- ii) A role to keep a check on the printing rates of the private printers in relation to Government printing has also been envisaged for the PCP.

In spite of transformation into a Corporation, the PCP retained its essential character of a service organization of the Federal Government.

The PCP undertakes all the important printing jobs of the Federal Government its Ministries/Divisions/Departments and Autonomous and Semi-Autonomous Bodies etc. The printing work carried out by the PCP is classified as under:

- i. Extraordinary and Weekly Gazettes of Pakistan.
- ii. Annual Budget Publications of the Ministry of Finance.

- iii. Senate/National Assembly proceedings including questions and their replies, debates.
- iv. Confidential/Secret and classified jobs.
- v. Summaries for the Cabinet.
- vi. Printing work of the Election Commission of Pakistan including ballot papers, election forms, election manuals and other election-related material. This occasional work is undertaken for printing when general/local government elections and referendum are to be held.
- vii. Telephone Directories of PTCL whenever offered.
- viii. Census Forms and Publications.
- ix. Challan Books of National Highways and Motorways Police.
- x. Official Stationery, i.e. registers, pads, letter heads, envelopes, file covers and invitation cards etc.
- xi. General Publications.

Achievements during 2018-19

During the year 2018-19, the PCP completed 8,724 jobs worth Rs.759.812 million (including sales tax) of various Ministries/Divisions and their attached Departments/allied organizations. The major clients of the PCP were as under:

- i. President's Secretariat
- ii. Prime Minister's Secretariat
- iii. Election Commission of Pakistan
- iv. Election Commission, AJK
- v. Election Commission, Gilgit/Baltistan
- vi. Central Directorate of National Savings
- vii. National Highways and Motorway Police
- viii. Department of Stationery & Forms
- ix. Senate of Pakistan
- x. National Assembly
- xi. Ministry of Finance
- xii. Ministry of Interior
- xiii. Cabinet Division
- xiv. Ministry of Health

Sales tax of Rs.99.946 million was generated by the PCP and deposited into Government treasury during the year 2018-19. The gross sale of the PCP amounts to Rs.759.812 million (including sales tax), which is 88.38% (without GST) of the sales target of Rs.750.000 million.

DEPARTMENT OF STATIONERY AND FORMS

The Department of Stationery and Forms, an attached Department of the Cabinet Division was established pre-independence as "Printing and Stationery Department" which continued its inherited function after independence having Government Presses at Karachi, Lahore, Dacca and Rawalpindi. After the creation of Printing Corporation of Pakistan (PCP) all the Government Presses were transferred to PCP and the department was renamed as "Department of Stationery and Forms".

The functions of this Department are:

- i. Printing, stocking and distribution of all kinds of Civil Standard Forms to the Federal Government Offices /Autonomous bodies as well as Pakistan Missions abroad.
- ii. Supply/Sale of the Gazettes of Pakistan (Ordinary and Extraordinary).
- iii. The Department is an official publisher of Part-VI of Gazette of Pakistan.

Printing and Stocking of Civil Standard Forms

The Department stocks an adequate quantity of Civil Standard Forms keeping in view the demand in the past years. These forms are got printed from the PCP within the allocated budget of this Department and supplied to all Federal Government Ministries, Divisions, Departments/Offices and Pakistani Embassies all over the world free of cost and to some Authorities and Corporate Offices on payment as per their demands.

The specimen of Forms got approved from Management Service Wing, Controller General Accounts and Director General, Housing and Works and Pakistan Public Works Department (PWD) etc. After final approval, the print orders are placed to PCP. The PCP prepares the samples and a bill for the total cost of printing in respect of subject print order after receiving the print order. The analysts of this department analyze the samples and verify the bills as per prescribed price list provided by the PCP and the order is confirmed by paying the 75% advance of verified bill

amount. The remaining 25% is paid on completion of print order. A separate register is maintained for each print order. On receiving of printed Forms, the analyst once again analyze the printing and paper quality and if found accurate the delivery is confirmed and Forms are stocked in the stores of the Deputy Controller, Stationery and Forms, University Road, Karachi.

Supply of Civil Standard Forms

These Forms are supplied to different Ministries/ Divisions/Departments and Pakistani Embassies which are enlisted/registered as indentors. Whenever an indent is received, the officials verify the enlistment of said office. If the office is enlisted, the supply is made with the approval of Controller and completing the rest of process otherwise that office is requested to become enlisted by providing few basic documents attested by their competent authorities.

Registered Civil Standard Forms:	2,475
Available Forms: (Frequently demanded by different offices)	676
Non-paying Indenters:	2,709
Paying Indenters:	652
Registered Indenters:	3,358

Sale of Gazette

The Gazette of Pakistan (printed through PCP) is received and stocked by this department and supplied to the subscribers by payment on annual subscription fee basis and to the general public on cash sale counter within the office of Deputy Controller, Stationery and Forms, University Road Karachi.

Types of Gazette of Pakistan

The Gazette of Pakistan consists of two categories i.e. Ordinary and Extraordinary which is further categorized in different parts as per detail below:

i) Ordinary (Weekly) Gazette of Pakistan

Ordinary Gazette of Pakistan is published once in a week and consists of following six parts.

- Part-I: Notifications regarding appointments, promotions etc., issued by Ministries/Divisions of the Government of Pakistan, Department of the Auditor General of Pakistan and the Supreme Court of Pakistan other than the Ministry of Defence.
- Part-II: Notifications issued by the Ministry of Aviation and Defence.
- Part-III: Notifications issued by the High Courts, Federal Public Service Commission and by the Attached and Subordinate Offices of the Government of Pakistan.
- Part-IV: Notifications issued by the minor administrations and miscellaneous notifications not included in any other part.
- Part-V: Notifications etc., issued by the Patent Office.
- Part-VI: Advertisements and Notices issued by the corporate bodies and private individuals on payment.

(ii) Extra-ordinary Gazette of Pakistan

Extra ordinary Gazette consists of three parts and published on day to day basis separately from Islamabad and Karachi as per details below:

Extra-ordinary Gazette of Pakistan issued from Islamabad consists of:

- Part-I: Acts, Ordinances, President's Orders and Regulations.
- Part-II: Statutory Notifications (S.R.O.) issued by various Ministries.
- Part-III: Other Notifications, Orders etc.

Extra-ordinary Gazette of Pakistan issued from Karachi consists of:

- Part-II: Statutory Notifications containing Rules and Orders issued by all Ministries and Divisions of the Government of Pakistan and their Attached and Subordinate Offices and the Supreme Court of Pakistan.
- Part-III: Other Notifications and Orders etc., issued by the Government of Pakistan.

Printing of the Gazette of Pakistan

The printing of Part–VI of the Gazette of Pakistan is carried out by the Department of Stationery and Forms. The advertisers place a request to this department for the publishing of Notices and other Advertisements by paying a prescribed per page fee. The analysts of this department evaluate the subject advertisements that whether those belong to Part-VI or not. After evaluation the requests are forwarded to the PCP for printing and the same is published in Part-VI of Gazette of Pakistan after completing the rest of process by the PCP.

Activities and Achievements during 2018-19

The performance of the Department of Stationery and Forms, during the year 2018-2019 is as under:

a) Actual Budget of the year 2018-19	Rs.113,000,000/-
b) Expenditure for the above period	106,449,758/-
c) Budget Revenue (target)	1,200,000/-
d) Revenue Receipt	1,299,509/-
e) Forms amended and got approved by MS Wing /CGA/Housing and Works	08
f) Print orders placed to PCP	107
g) Completed Print jobs received from PCP	104
e) Indents received	186
c) Indents disposed off	186
d) Forms supplied	378,575/-
g) Number of Gazettes sold	280,352/-

INSTITUTIONAL REFORMS CELL

GOVERNANCE REFORMS (August, 2018 to August, 2019)

Reorganization of the Federal Government

The Cabinet approved the plan for a major reorganization of the Federal Government Organizations through privatization, mergers, winding up, liquidation and restructuring. Autonomy and Accountability are the main pillars of the restructured organizational entities. An Implementation Committee has been formed to oversee the execution of the plan.

Appointments of Chief Executives and Heads of Key Institutions

A transparent process of appointing the Chief Executives and heads of key institutions and corporations under the Federal Government has been put in place. Almost 30 top Chief Executives and heads of Institutions have been selected on merit without any political considerations. Right person for the right job is the beginning of institutional reforms.

Public Financial Management

The Parliament approved for the first time in the history of Pakistan, a Public Financial Management Law to strengthen management of public finances, to clarify institutional responsibilities related to financial management, to strengthen budgetary management and to delegate financial powers from the Ministry of Finance to line ministries.

E-Governance

E-governance has been introduced in the Federal Ministries/Divisions to simplify business processes, expedite disposal of business and promote transparency.

Institutional Arrangement for Poverty Alleviation

All the different poverty alleviation and social protection programmes scattered among various Ministries/Divisions have been brought together under a separate Division to formulate policies, coordinate programmes and oversee implementation.

NATIONAL TELECOMMUNICATIONS & INFORMATION TECHNOLOGY SECURITY BOARD

The Cabinet Division is mandated to safeguard communications and information technology security interests at the national level. This function is performed through the National Telecommunications and Information Technology Security Board (NTISB). The Board has representation from all major stakeholders in the field of telecommunications and information technology/cypher user organizations in the country and is headed by the Cabinet Secretary. The secretariat functions of the Board are performed by a team of officers under the Secretary, NTISB.

Activities during 2018-19

Advisories

Advised the Federal Government Ministries/Divisions/Affiliated Departments/Organizations and Provincial Government bodies on matters of “National Security” and matters concerning employment and usage of “Information and Telecommunication Technology” (ICT) related services in public and private sectors of the country. Also rendered guidelines to various Federal Government Ministries/Bodies through physical inspections of ICT facilities and systems.

Supervision/ Implementation of Policies

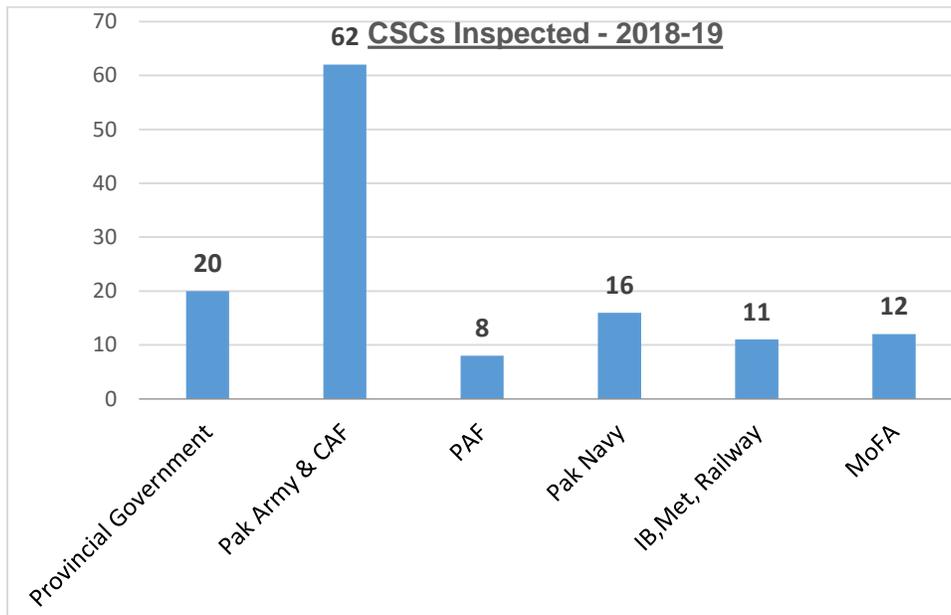
Ensured supervision and contribution towards regular assessment of the implementation and effectiveness of the policies and directives issued/owned by the Government to regulate and govern security aspects of the ICT services utilized by the Federal Government bodies. In the process, it identified weak/critical areas to the organizations concerned for taking remedial measures against any possible security breach/compromise.

Meetings/Conferences

Represents the Cabinet Division on matters of communication security including Security audits in different Ministries/Divisions/Organizations and Private Organizations.

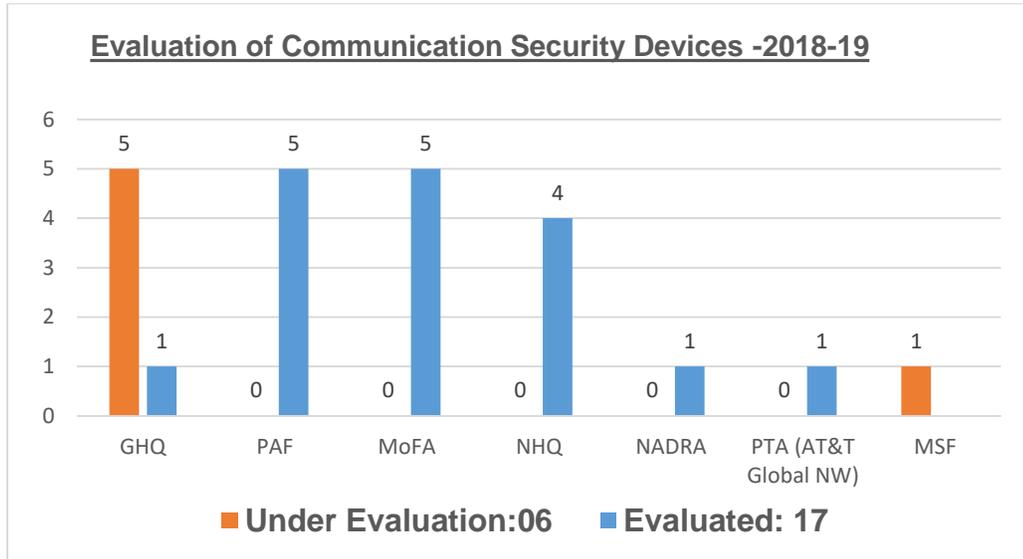
Inspection of Communication Security Centres

Conducted inspection of 129 Crypto/Communication Security Centres (CSCs) of various Controlling Authorities (Government Departments and Defence Services Organizations) and rendered expert advice to improve information and communication security accordingly. Details of the inspected CSCs are as follows:



Evaluation of Communication Security Devices

Ensured completion of the evaluation process of the "Communications Security Equipment (COMSEC) and Encryption Devices" of various organizations including government/attached departments/defence services organizations, to ensure national communication security. Following cases of evaluation and certification of encryption/communication security devices of various organizations have been evaluated or are under evaluation at NTISB:



IT Security Audit

Conducted IT Security Audit linked with expansion of ICT Services in the country as per "Federal Government Email and Internet Policy". In pursuance of this policy, IT Security Audit of 17 Ministries/Organizations has been completed during the year 2018-19. Besides observance of various anomalies against likely vulnerabilities highlighted during such inspections/audits, necessary guidelines have also been intimated to all such government institutes/associates to protect vital government data business resources.

Training in Crypto-Handling Procedures

Promoted education and imparted training through DCS on matters of cryptology, information security and cryptographic algorithm development in the country.

REGULATORY AUTHORITIES WING

The Regulatory Authorities Wing also deals with the administrative matters of the following:

- National Documentation Wing

Regulatory Authorities

- i. National Electric Power Regulatory Authority (NEPRA)
- ii. Oil and Gas Regulatory Authority (OGRA)
- iii. Public Procurement Regulatory Authority (PPRA)
- iv. Pakistan Telecommunication Authority (PTA)

Autonomous Organizations

- Frequency Allocation Board (FAB)

Telephone policy, including cellular phones and fax connections for Government functionaries.

Policy for use of Internet (offices and residences).

NATIONAL DOCUMENTATION WING

The National Documentation Wing is a repository of primary source material on the British rule in India, the Independence Movement, in general, and the Muslim political movements in particular. Under Rule 25 of the Rules of Business 1973, acquisition and preservation of State Documents is also one of the responsibilities entrusted to the National Documentation Wing. It compiles documents on specific topics of national interest through research of the record in government departments or in private custody. Compilation of documents on vital issues helps the Government in formulation of important national policies. Over the years, ND-Wing has built up a sizeable collection of historical records. It is the largest repository of primary source material in Pakistan comprising over 27 million pages of documents on microfilms that have been acquired either from local sources or from abroad, particularly the British Library, London. This repository facilitates scholars/researchers in having an easy access to the record of historical importance.

Activities during 2018-19

Consultation of the Declassified Cabinet Record by students/researchers

The Cabinet record pertaining to various Ministries/Divisions declassified by the ND-Wing covers the period from 1947 to 1980. The record is being widely studied by researchers and students for their M.Phil, Ph.D and Post-Doctoral research etc. During the year 2018-19, more than a hundred students/scholars consulted the declassified Cabinet record.

NDW Newsletter

The *Newsletter* of the National Documentation Wing is a channel of communication between researchers/scholars and custodians of the public records. Aiming at promotion of historical research in the country, it reports, inter alia, on the state of preservation of record in the NDW and various other repositories of Pakistan, latest acquisitions of record and the news regarding

conferences and seminars in the field of archives organized by various national and international institutions. The manuscript of *Newsletter's* issue No.44 was compiled for printing and distribution to universities, research institutions, colleges, independent researchers and libraries throughout Pakistan.

NDW Reference Library

NDW Reference Library has a vast collection of secondary source material for research and reference. The collection comprises 13,000 books (approximately) on the history of South Asia authored by renowned historians.

Acquisition and Preservation of Vital Government record

Since closure of the project on 30th June, 2018 record preservation activities have been stopped. However, out of 14, 08 project posts have been approved by the Planning Commission to ensure sustainability of ongoing record preservation activities. The case for conversion of 08 posts to current budget is under process with FA's Organization. After clearance/conversion of posts, recruitment process will be initiated accordingly for resuming regular activities.

Reprographic Services and Assistance to the Researchers

One hundred researchers visited the ND-Wing for research and reference purposes. In this context copies of 15,504 declassified documents were provided to the researchers on the following topics.

- Administrative and Socio-economic development in the Federal Administered Tribal Areas during Pakistan Peoples Party Government (1971-1977)
- Foreign Policy of Pakistan (1947-1983)
- Landed Aristocracy and Popular Politics in Pakistan (1958-1977)
- Partition of India
- Round Table Conference
- Punjab Politics (1947-55)

- Political Dynamics in Quetta City (1970-1990)
- Education Policy
- Education and Arts in Pakistan
- Federal *Shariat* Court (1954-1999)
- Foreign Policy of Liaquat Ali Khan (1947-51)
- The Muslim League (1947-60)
- Colonial Indian Police
- The History of International Development of the Karakoram Highway, 1968-78

Digitization of Microfilm Rolls

A total of 100,000 documents were digitized from miscellaneous microfilm rolls for research and reference purposes.

Year Book of the Cabinet Division

The Year Book of the Cabinet Division for 2017-18 was compiled, edited and uploaded on the website of the Cabinet Division.

The Cabinet Division's Library (Main)

The Cabinet Division's Library is a repository of books and official record including Gazettes, Notifications etc. The library collection comprises 13,112 books on various subjects. It also deals with matters relating to compilation of press clippings relating to the Cabinet Division, purchase of books and newspapers.

Records Section

Records Section is responsible to maintain the record of non-current files in the Record Room in accordance with the procedure prescribed in the Secretariat Instructions. Activities during the year under report are as under:

- Three Quarterly Reports for the quarter from July 2018 to September 2018, October 2018 to December 2018 and January 2019 to March 2019, on recording, indexing of files and weeding of non-current record,

received from various Wings/Sections and departments under the administrative control of the Cabinet Division were compiled and forwarded to the Pakistan Public Administration Research Centre (PPARC), of the Management Services Wing, Establishment Division. Moreover 4th report for the quarter from, April 2019 to June 2019 is under process and will be submitted soon.

- E-Telephone Directory was made fully functional on the website of Cabinet Division (cabinet.gov.pk/teldirview) in respect of all Ministries/Divisions/ Departments of the Federal Government. Moreover, a user's manual was also uploaded on the Cabinet Division's website to make the Telephone Directory more users friendly. The Telephone Directory in PDF format was also uploaded in collaboration with the National Information Technology Board (NITB).

Progress and Achievements

The following achievements have been made during the financial year 2018-19.

(i) Establishment of Disaster Recovery (Risk) Site

Consequent upon the establishment of state-of-the-art core digital record management and archives preservation infrastructure at the Cabinet Division, a huge amount of digital record is generated regularly. The whole digital record repository was kept only at a single location of ND-Wing's Digital Archives Data Centre. However, as per international record management standards, at least 04 duplicate copies of records are required to be made and kept on different locations for backup and recovery in case of disaster at primary location.

In order to comply with storage standards for protection of national historical record repository, ND-Wing has established its first offsite Disaster Recovery (DR) site (Offsite Alternative Digital Record Storage, Backup and Recovery Setup) at the National Archives of Pakistan (NAP). A copy of whole record will be kept remotely at NAP where

the necessary computer hardware, software and allied IT equipment have been deployed. The data generated at ND-Wing will be transferred to NAP DR Site on daily basis over secure fiber network laid by the National Telecommunication Corporation (NTC) Pakistan.

(ii) Establishment of Paper Conservation Laboratory for Treatment and Protection of Vital Government Records

The establishment of Paper Conservation Laboratory provided bare maximum preservation, conservation and restoration of vital Government record being maintained by important units of the Cabinet Division.

The record of the Cabinet Division is a vital source of administrative, evidential and historical importance. In order to ensure long-term preservation of original source of record (other than digital preservation), proper conservation/preservation of primary source is also essential. The main objective of the paper conservation lab is to extend documents life expectancy, improve current and future chemical and physical stability and restore damages/fragile documents. Maintaining old record without treatment also becomes a health hazard for the record handler. In order to avoid deterioration/loss of national historical records, conservation of documents is mandatory.

(iii) Installation of Fire suppression system in the Record Preservation Hall

A fire suppression system has been installed in the microfilm repository room adjacent to Record Preservation Hall in the Microfilming Unit for safe custody of record available on microfilms.

(iv) Human Resource Development/Capacity Building of Professional Technical Manpower

The HR Development/Capacity building activities (trainings) were planned to be undertaken in the year 2018-19 on regular basis. However, due to engagement of

the officers/officials in different official activities, only 02 trainings of officers could be carried out in the financial year 2018-19 and while other 02 trainings are in process. The trained officers have been assigned the relative task.

NATIONAL ELECTRIC POWER REGULATORY AUTHORITY

The National Electric Power Regulatory Authority (NEPRA) was established in accordance with the Regulation of Generation, Transmission and Distribution of Electric Power Act, 1997 to regulate the electric power services and safeguard the interest of investors and consumers. The Parliament, in April 2018 passed the Regulation of Generation, Transmission and Distribution of Electric Power (Amendment) Act, 2018. The amended Act has restructured and evolved the energy sector in material respects and overhauled the role and responsibilities of the NEPRA. All functions of the authority, including grants, licenses for generation, transmission and distribution companies; determination of tariff rates; and other terms and conditions for sale/purchase of electric power; prescription and enforcement of performance standards; and redressal of the complaints of the electricity consumers, shall be subservient to the provisions of the National Electricity Policy and National Electricity Plan.

Activities during 2018-19

Keeping in view, the NEPRA extended advice/recommendations to the concerned entities, including Federal/Provincial Governments, on various power sector issues during the financial year 2018-19. Advisories were sent to the Ministry of Energy for effective utilization of available power generation sources. Letters were also written to GENCO's and NTDC, directing to submit detailed reports regarding under-utilization of power plants and to take corrective measures to bring units back in the system and to complete various developmental works for optimum evacuation of power. Monitoring was done for the effective implementation of various areas of Grid Code including load dispatching/merit and scheduling order of power plants, interconnection schemes of new power plants and system improvements relating to stability and reliability, etc and fines were imposed on delinquent companies. Consequently, load shedding was considerably reduced during this Ramadan and summer season.

Transparency in operations of the NEPRA is ensured through adopting a consultative approach mainly through advertising, soliciting comments and holding Public Hearings. A

total of 104 hearings were held in addition to 114 regulatory meetings of the Authority. Complaints were handled promptly. Out of total 5854 complaints, 5440 (93%) were redressed.

LICENSES

During the financial year, 2018-19 a total of 12 Generation Licenses, with an accumulative installed capacity of 651.42 MW, were issued for different technologies. Detail of licenses is mentioned below:

Coal-based Power Projects

Generation Licenses were issued to two coal-based power plants with installed capacity of 336.5 MW.

Hydel Power Project

Generation License was issued to one project with a cumulative installed capacity of 11.80 MW.

Other Renewable Energy Projects

Generation Licenses, with an accumulative capacity of 303.12 MW, were issued to nine projects including one wind (50 MW), three solar (65.12 MW), four bagasse (148 MW) and one solid waste (40 MW).

Distributed Generation/Net-Metering Licenses

1140 distributed generation licenses, with a total installed capacity of 19.54 MW, were issued under the net metering regime.

Registration of Market Operator

Central Power Purchasing Agency (Guarantee) Limited (CPPA-G) was registered as Market Operator.

Modification in Existing Licenses

Modifications in the already granted licenses were issued to five (5) licensees.

Cancellation of Licenses

One Generation License was cancelled.

DETERMINATION OF ELECTRICITY TARIFF

Wind Power

Generation tariff was determined for 16 companies in addition to three review decisions.

Solar Power

Generation tariff was determined for two companies based on solar power in addition to review decisions for three companies.

Hydropower Projects

Tariff was determined for successful bidders, through competitive bidding, of two medium sized Hydropower projects to be constructed in Khyber Pakhtunkhwa. Generation Tariff was also determined for 640 MW Mahl hydropower project.

Coal-fired Power

Generation Tariff was determined for 300 MW Coal-fired Power Plant at Gwadar.

K-Electric

- Decision was given on use of RLNG by K-Electric as alternative fuel.
- Approval was given for power acquisition to K-Electric of up to 4 MW from International Industries Limited.

Modification in the Existing Mechanism of Fuel Cost Component

The Existing Mechanism of Fuel Cost Component was modified on account of Utilization of RLNG for Northern Power Generation Company Limited and Jamshoro Power Company Limited.

HSD Testing on Combined Cycle

Decisions were given for HSD Testing on Combined Cycle in Post Synchronization Period before COD for Quaid-e-Azam Thermal Power for Bhikki Power Project and National Power Parks Management Company for Balloki Power and Haveli Bahadar Shah Power Projects.

Change in Fuel from Natural Gas to RLNG

Decision was issued regarding change in Fuel from Natural Gas to RLNG for Lotte Chemical Pakistan Limited.

Review of Security Cost for CPEC Projects

Decision was issued regarding Review against Decision in the matter of Induction of Security Cost for CPEC Projects in the Power Tariff to ensure Security Sustainability.

Marginal Cost/Incremental Price for Merit Order

Decision was issued in the matter of review filed by CPPA-G regarding Determination of Marginal Cost/ Incremental Price for Merit Order in case of Take & Pay arrangement for Fatima Energy Limited.

Chashma Nuclear Power Plant Units 2 and 4

Decisions in the matter of tariff modification of Chashma Nuclear Power Plant-2 (C-2) regarding reference capacity charge due to Initial Dependable Capacity (IDC) Test and Tariff for 340 MW Chashma Nuclear Power Plant Unit-4 were issued.

Kolachi Portgen (Private) Limited

Determination of Generation Tariff for 450 MW RLNG based Combined Cycle Power Plant at Port Qasim, Karachi for Kolachi Portgen (Private) Limited was issued.

CIHC Pak Power Company Limited

Decision in the matter of Motion for Leave for Review filed by CIHC Pak Power Company Limited against decision dated 19th December, 2018 was issued.

Market Operator Fee

Market Operator Fee for CPPA-G was determined for the financial year 2017-18.

Adjustment of Tariff of Renewable Energy Power Projects availing State Bank of Pakistan Revised Financing Scheme

Decision was issued regarding adjustment of Tariff of Renewable Energy Power Projects availing State Bank of Pakistan Revised Financing Scheme.

Transmission Tariff

During the financial year 2018-19, the NEPRA processed transmission petitions of National Transmission and Dispatch Company Limited (NTDCL) and review filed by K-Electric against the NEPRA decision issued on 14th June 2018 regarding Sindh Transmission and Dispatch Company Limited (STDC).

Distribution Tariff

During the period, the NEPRA determined the tariff of DISCOs for the financial years 2016-17 and 2017-18 including adjustment of MYT of IESCO, FESCO and LESCO and impact of variation in Power Purchase Price (PPP) till June 30, 2018. Request of the Federal Government for determination of uniform consumer-end tariff, as per the amended NEPRA Act, was also decided in December, 2018 and notified by the Federal Government w.e.f. January 01, 2019. Quarterly adjustments in the determined tariff of DISCOs for the period July-December, 2018 was decided in June, 2019 and notified. Monthly Fuel Cost Adjustments were also made.

The reconsideration request filed by the Federal Government against determination of Motion for Leave for Review of Multi-Year Tariff (MYT) for the period 1st July, 2016 to 30th June, 2023 of K-Electric was decided by the Authority and notified by the Federal Government in May, 2019.

STANDARDS

The performance data submitted by DISCOs and K-Electric for the financial year 2017-18 as per the requirements of Performance Standards Distribution Rules 2005 was evaluated and a Performance Evaluation Report was thereof approved by the Authority.

The NEPRA also conducted inquiry regarding unannounced load shedding in Karachi during the period 27th March to 10th April, 2018 due to gas curtailment by SSGC. It was observed that BQPS-I remained under-utilized and both Bin Qasim Power Station-II and Korangi Combined Cycle Power Plant were not commissioned on alternate fuel (HSD) by K-Electric despite availability of infrastructure. Accordingly, fine was imposed on K-Electric. K-Electric was also called to make a detailed presentation on the

rollout plan regarding Smart Metering and Meter Data Management (MDM) for automatic recording of power outages. K-Electric committed to complete the project by November, 2019 and pledged to provide system generated reports by February, 2020.

MONITORING & ENFORCEMENT

Fines were imposed on GENCOs on account of excess auxiliary consumption and higher outages. Legal proceedings were initiated against CPPA-G on account of non-imposition of liquidated damages on the GENCOs as a result of which liquidated damages were imposed by CPPA-G. During the period legal proceedings were also initiated against NTDC/NPCC on account of not taking appropriate action to put the units/machines of GENCO I & III on standby mode during financial years 2014-15 and 2015-16. Fines was also imposed on NTDC on account of under-utilization of power plants, delay in power evacuation projects and development works, poor maintenance of 220 kV switchyards respectively and large number of violations in voltage and frequency.

Fines were imposed on LESCO, GEPCO, FESCO, SEPCO, HESCO, PESCO, IESCO and MEPCO for violating Performance Standards, Distribution Code and other applicable documents as well as for failure to utilize allocated quota of power.

Fine was imposed on K-Electric on account of unannounced load shedding during Sehar/Iftar timings, uninterrupted power supply to the residential consumers of Karachi who meet the eligibility criteria and on account of failure to restore supply within specified time frame and fatal accidents.

Fines were imposed on both IESCO and Bahria Town for violations on account of load shedding.

OIL AND GAS REGULATORY AUTHORITY

The Oil and Gas Regulatory Authority (OGRA) was established by the Federal Government on March 28, 2002 in pursuance of the Oil and Gas Regulatory Authority Ordinance, 2002. The objectives of the OGRA are to “foster competition, increase private investment and ownership in the midstream and downstream petroleum industry, protect the public interest while respecting individual rights and provide effective and efficient regulations.” The Authority comprises a Chairman and three Members, viz, Member (Gas), Member (Finance) and Member (Oil), who are professionals with rich experience in their respective fields. They can serve for maximum two terms subject to retirement on attaining the age of 65 years.

Powers and Functions

The powers and functions of the Authority are contained in Section 6 of the Ordinance. The Authority has the exclusive power to grant licenses for regulated activities in the Natural Gas, Compressed Natural Gas (CNG), Liquefied Petroleum Gas (LPG), Liquefied Natural Gas (LNG) and Oil sectors. These activities include construction of pipelines, development of transmission and distribution network, sale and storage of Natural Gas, installation, production, storage, transportation and marketing of CNG, LPG and LNG, laying the pipelines, establishing/operating refineries, construction/operation of storages, lube oil blending plants and marketing of petroleum products in the oil sector. Some of the major functions are:

- Determination of revenue requirement and prescribed prices of natural gas utilities and notification of the prescribed and consumer sale prices.
- Computing and notifying ex-refinery price of SKO including ex-depot prices of SKO and E-10 and Inland Freight Equalization Margin (IFEM) for all products.
- Monitoring the pricing of petroleum products under the deregulated scenario.
- Enforcement of technical standards and specifications keeping in view the best international practices in all the regulated activities.

- Resolution of public complaints and disputes against and between the licensees.

OIL SECTOR

In pursuance of the powers conferred under the above Rules/Ordinance, nine (09) companies were granted a license to establish new Oil Marketing Company (OMC), which will bring an investment of around Rs. 4.5 billion on the construction of oil storage infrastructure in the next three years. Further, the OGRA also granted permission to six companies to initiate marketing of petroleum products after fulfilling their obligation of constructing oil storage infrastructure. New entrants in the marketing arena will increase the competition which will ultimately benefit the consumers.

Similarly, various permissions were granted to OMCs/Companies for operation of newly constructed Oil Storages/Terminals at different locations i.e. Mehmoodkot, Machike, Daulatpur, Mandra, Sarai Naurang, Port Qasim, Shikarpur, Sahiwal, Kotlajam, and Pattoki. The addition of new oil storages will strengthen the Oil Supply infrastructure/back-up storage system of the country.

The Authority also granted a license for construction of a new Oil Refinery with the capacity of 20,000 barrel/day. In addition, 05 existing oil refineries were also granted a license to continue their operations as required under the New Oil Rules, 2016.

Similarly, 11 Lube Oil Blending plant and ten Lubricant Marketing Companies (LMCs) were granted license for their operations; whereas one (01) license was granted for construction of a lube oil plant.

POL PRICING

The OGRA computes and notifies ex-refinery/ex-depot price of Superior Kerosene Oil (SKO) as per the Federal Government approved formula and IFEM (Inland Freight Equalization Margin). Furthermore, the OGRA has been assigned to monitor the pricing of petroleum products.

GAS SECTOR

Determination of Revenue Requirement

One of the main functions of the authority is determination of revenue requirement (i.e. prescribed price) of natural gas utilities i.e Sui Southern Gas Company Limited (SSGCL) and Sui Northern Gas Pipelines Limited (SNGPL), which are currently entitled to a rate of return of 17.43% on net operating fixed assets. The Authority carries out in-depth scrutiny of the capital and operating expenditures, aiming to ensure cost-effective operation of the gas utilities and thereby protect the interest of consumers. Details of nine petitions of SSGCL and SNGPL, decided by the OGRA during 2018-19, are given below:

Summary of Revenue Requirement – SNGPL

Particulars	Rs. In million		
	FY 2017-18 Final	FY 2018-19 Estimated	FY 2019-20 Estimated
Gas Sales (BBTU)	368,803	424,371	376,578
Cost of Gas	422.39	460.45	523.79
T&D Cost and Depreciation	97.35	107.11	130.11
Late Payment Surcharge	15.93	3.86	15.91
Return on Assets	41.53	45.38	58.78
Other Income	-46.86	-28.76	-40.87
UFG Adjustment	-17.23	-25.33	-26.01
Prior Year shortfall	250.80	69.15	76.28
Average Prescribed Price	763.91	631.86	738.00
Revenue Requirement Demanded (Rs. million)	325,693	320,926	474,658
Revenue Requirement Allowed (Rs. million)	299,015	280,347	293,305

Summary of Revenue Requirement – SSGCL

Particulars	Rs./MMBTU		
	FY 2017-18 Final	FY 2018-19 Estimated	FY 2019-20 Estimated
Gas Sales (BBTU)	368,017	360,837	356,872
Cost of Gas	382.66	608.62	662.85
T&D Cost and Depreciation	64.40	65.46	68.26
Return on Assets	31.13	17.80	18.75

Particulars	FY 2017-18 Final	FY 2018-19 Estimated	FY 2019-20 Estimated
Other Income	-48.45	-18.76	-21.10
UFG Adjustment	-26.42	-41.01	-54.02
Staggering of Financial Impact	-	-10.18	-10.29
Prior year shortfall	-	-	69.87
Additional Revenue Requirement for LPG Air Mix	1.42	1.92	3.33
Average Prescribed Price	404.74	623.86	737.65
Demanded (Rs. million)	260,955	247,540	292,774
Allowed (Rs. million)	211,940	231,880	270,776

The process of determination of revenue requirement is transparent and ensures effective participation of consumers and the general public through public hearings in order to balance the divergent interests of all the stakeholders' including the Federal Government. The OGRA has introduced efficiency related benchmark i.e HR benchmark, provision for doubtful debts so as to shred uneconomical cost from gas prices.

Determination and Notification of Well Head Gas Prices

The OGRA has been determining the well head prices of Natural Gas produced by the Exploration and Production Companies of Pakistan, under Section 6(2)(w) of the OGRA Ordinance, 2002 read with Natural Gas (wellhead price) Regulations, 2009 and notify the same in the official gazette biannually. Accordingly, the Authority has issued 122 well-head gas price notifications during the financial year 2018-19. The summary of these notified wellhead gas prices (field wise) is available on the OGRA's official website i.e. www.ogra.org.pk.

Approval of the Network Code (NWC)

Under the provisions of Rule 11 of the OGRA Gas (Third Party Access) Rules 2018, the "Network Code (NWC)" was developed after taking input of various Stakeholders, i.e. general public, Sui Companies, etc. Subsequently, the NWC was approved by the OGRA on 13th December, 2018 and forwarded to the Gas Companies for implementation.

The NWC was prepared with the objective of establishing a uniform contractual framework for the third-party access arrangements in the country and the use of gas pipeline transportation systems so as to promote the development of a competitive gas market; ensure fair, transparent and non-discriminatory practices in all transactions concerning the use of the gas pipeline transportation systems; prevent abuse of dominance and any anti-competitive conduct; and ensure the safe and reliable supply of gas, and integrity of the gas pipeline transportation system.

Grant of License to M/S Inter State Gas Systems (ISGS) Ltd

The Authority, under the OGRA Ordinance 2002 and NGRA (Licensing) Rules 2002, granted license to the Inter State Gas Systems Limited (ISGS) for the construction and operation of Natural Gas Pipeline Projects, i.e. Iran-Pakistan (IP), Turkmenistan-Afghanistan-Pakistan-India (TAPI) and North South Gas Pipeline Projects (NSGP). The said projects shall enhance the country's gas transmission capacity as well as contribute in mitigating the gas shortage in the country.

Grant of License to M/S Trafigura Pakistan (Pvt) Ltd

The Authority, under the OGRA Ordinance 2002 and NGRA (Licensing) Rules 2002, granted license to M/s Trafigura Pakistan Ltd. for sale of natural gas/RLNG to various consumers in the country.

Gas Sale-Purchase Agreements

The following Gas Sale-Purchase Agreements (GSPAs) have been approved by the OGRA under the NGRA Licensing Rules, 2002 during the financial year 2018-19 till date:

Sr.No.	Details	Category	Date of Approval
1.	Approval of the Extension No. 2 to the GSPA of POL's Pariwali Field, to extend the term of GSPA for another period of 5 years w.e.f. 7 th March, 2018 between SNGPL and M/s POL.	Producer and Consumer	18-07-2018
2.	Approval of Interim Agreements of RLNG supply between SNGPL and Northern Power Generation Co. Ltd to its following (03) Power Plants, i.e.	Licensee and Consumer	13-11-2018

Sr.No.	Details	Category	Date of Approval
	a) GTPS (Faisalabad) b) TPS (Muzafargarh) c) Nandipur Power Plant		
3.	Addendum to GSPA for Adam X - I EWT Production between SSGCL and PPL, and Mari Petroleum Company Ltd.	Licensee and Producer	08-10-2018
4.	Gas Sales Term Sheet between Mari Petroleum Company Ltd., and Pakarab Fertilizers Ltd., for sale of 35 MMCFD gas from SML/SUL shallow reservoir of Mari field.	Licensee and Consumer	12-11-2018
5.	Gas Sales Term Sheet between Mari Petroleum Company Ltd., and Pakarab Fertilizers Ltd., for sale of 40 MMCFD gas from Goru B Deep Reservoir of Mari field.	Licensee and Consumer	12-11-2018
6.	Approval of Agreements between SNGPL and the 02 Fertilizer Plants, i.e. M/s Fatimafert Ltd. and Agritech Ltd. for Supply of Blend of System Gas and RLNG / Swapped Natural Gas.	Licensee and Consumer	13-06-2019

Liquefied Petroleum Gas (LPG)

Activity	Achievement 2018-19
Licenses issued for construction of LPG Storage and Filling Plants	52
Marketing licenses issued for LPG Storage and Filling Plants	25
Licenses issued for Storage and Refueling of LPG Auto-Refueling Station	02
Licenses issued for construction of LPG Auto Refueling Stations	13
Construction licenses issued for LPG Air-Mix facilities	08
Operational licenses issued for LPG Air-Mix facilities	01
Licenses issued for construction of LPG Production/Extraction and Storage facilities	01
Licenses issued for construction of LPG storage	02
Licenses issued for LPG storage and handling	01

LPG Pricing

The Ministry of Petroleum and Natural Resources vide letter dated March 24, 2016 forwarded the LPG Policy 2016, approved by CCI, to the OGRA for implementation.

In LPG policy 2016, it has been decided to regulate LPG prices and this is a major shift from deregulation to regulation. Prior to Promulgation of LPG Policy 2016, LPG producer and consumer prices were deregulated. In pursuance of LPG Policy 2016, LPG price determination is a mandate of the Ministry of Energy; OGRA's domain is limited to notification and regulation of the determined price.

In exercise of the powers conferred by Section 6(2)(r) of Oil and Gas Regulatory Authority Ordinance, 2002 (XVII of 2002) read with Rule 18(1) of LPG (Production and Distribution) Rules, 2001, the Authority has notified LPG prices twelve times during the financial year 2018-19 in respect of indigenous LPG, maximum producer price, margins of marketing and distribution companies and consumer price.

Liquefied Natural Gas (LNG)

The Oil and Gas Regulatory Authority (OGRA) performs its functions under the OGRA Ordinance 2002. With the sharp increase in the energy demand and to sustain development in the country, the Government of Pakistan is determined to optimize the primary energy mix, based on economic and strategic considerations. Moreover, with the anticipated shortfall in natural gas indigenous reserves as compared to fast growing demand, LNG seems to be one of the most preferred short to mid-term alternatives to bridge the supply-demand gap. The LNG industry is capital-intensive and requires a multi-billion-dollar investment across the LNG supply chain. It is therefore, critical, that LNG import projects are planned such that they are able to attract quality project developers, with the technical expertise and the financial resources required for their successful implementation.

LNG Policy 2011

The Government of Pakistan (GoP) announced LNG Policy in the year 2006 to attract investment in the LNG sector. To make the Policy more investor friendly and to ensure that LNG is brought

in the country at the earliest, certain modifications were made in the LNG Policy, 2006 which were approved by the ECC and are now in the form of LNG Policy 2011.

OGRA (LNG) Rules, 2007

The OGRA takes into account the Government policy guidelines vide its prevailing LNG Policy to ensure sustainability of LNG chain. The Authority developed LNG Rules, 2007 which define the procedure for application for a license for establishing LNG business in the country.

The status of the LNG Licenses issued during FY 2018-19 by OGRA is as below:

Sr.No	Name of LNG Developer	License Issuance Date	Type of License Issued	RLNG Volumes (MMSCFD)
i.	Global Energy Infrastructure Pakistan Limited and Global Energy Infrastructure Limited	May 02, 2019	Extension in Project Completion Timelines for License granted for LNG Integrated Project at Port Qasim, Karachi.	-
ii.	Tabeer Energy (Private) Limited	Aug 17, 2018	Provisional License.	-

However, so far, 4 provisional licenses and 2 operation licenses have been issued by the OGRA. Another application for grant of provisional license of consortium of Engro, Pakarab fertilizer and Shell is under process.

The OGRA is in process of developing Third Party Access Rules for LNG terminals which shall play a pivotal role in liberalization of LNG/RLNG market of the country. The Rules and procedures are in place for investors as regards regulation and the OGRA welcomes and facilitates the potential investors.

In the wake of growing energy needs of the country and in presence of existing extensive natural gas network, LNG shall play a vital role in Pakistan's energy supply mix.

RLNG Pricing

The Federal Government has decided to carry out the RLNG pricing under Petroleum Product (Petroleum Levy) Ordinance, 1961

and Petroleum Products (Petroleum Levy) Rules, 1967 and has also delegated the powers to OGRA to determine the same on monthly basis inline with other petroleum products. Pakistan State Oil (PSO) and Pakistan LNG Limited (PLL) have been obligated to notify the Liquefied Natural Gas (RLNG) price and have also been designated as LNG buyer.

The Authority has been mandated to determine RLNG pricing on monthly basis in respect of public sector companies as per the formula approved by the Federal Government indicating the RLNG price components.

The summary of RLNG prices for the financial year 2018-19 are as under:

Delivery Ex Ship (DES) Price of RLNG & RLNG Price (weighted Average RLNG Price for SSGC & SNGPL) without GST for the period from July 2018 to June 2019

Months	SNGPL		SSGCL	
	Transmission	Distribution	Transmission	Distribution
July-18	11.9053	12.8804	11.4554	13.2791
August-18	11.6709	12.6268	11.2306	13.0185
September-18	11.2802	12.2027	10.8435	12.5689
October-18	11.5898	12.5389	11.1502	12.9252
November-18	11.7628	12.7292	11.3426	13.1501
December-18	11.3641	12.2987	10.9647	12.7125
January-19	10.2033	11.0380	9.8117	11.3726
February-19	9.7994	10.5993	9.4103	10.9062
March-19	9.2793	10.3042	8.8490	10.2543
April-19	9.5109	10.5758	9.0815	10.5246
May-19	9.3889	10.4589	8.9623	10.3863
June-19	9.9012	10.0163	9.4499	10.9562

Compressed Natural Gas (CNG)

CNG Sector is being regulated by the OGRA under the law/CNG Rules, 1992. Since February 2008, due to imposition of

ban by the Federal Government, no new CNG license has been issued for establishment of CNG Stations across the country.

Complaints

The OGRA deals with complaints against the licenses in accordance with the Complaint Resolution Procedure Regulations, 2003. It entertains the consumer complaints without any fee and with almost no formalities. The consumers are not required to come to the OGRA for filing the complaints. They can file the same through e-mail/online fax and normal post.

During financial year 2018-19, the OGRA received/processed 8,107 complaints from all over the country against gas utilities SNGPL/SSGCL. The status of complaints during the financial year 2018-19 is given as under:

Description	Natural Gas
Complaints received including carried forward from the previous year	8107
Complaints decided	7104

On the OGRA's intervention, gas utilities provided 796 gas connections and a relief of Rs.1308.70 million to consumers during the financial year 2018-19.

Authority Meetings held during 2018-19

In pursuance of the Sub Section (5) of Section 4 of the Oil and Gas Regulatory Authority Ordinance - 2002, the Authority holds the Regulatory and Administrative Meetings. Detail of the meetings held during the period is as under:

Authority Meetings	Total Meetings Held
Regulatory Meetings	26*
Administrative Meetings	19**
Total	45

**Various decisions pertaining to the Regulatory affairs of Oil and Gas sectors were taken by the Authority during the Regulatory Meetings.*

***Decisions pertaining to the Administrative affairs of the organization were taken by the Authority for facilitation of the employees.*

PUBLIC PROCUREMENT REGULATORY AUTHORITY

The Public Procurement Regulatory Authority (PPRA) was established in the year 2002, under the Public Procurement Regulatory Authority Ordinance 2002 to build and strengthen Government capacity to develop a modern transparent and cost-effective public procurement system and regulate the public sector procurement of goods, services and works with a view to achieving transparency, integrity, efficiency, accountability, value for money and quality of public procurement, improving governance and management. The Authority is also tasked to create standard, coherent and transparent set of rules, regulations and procedures ensuring that its objectives are achieved; lay down a code of ethics for transparent public procurement; inspection and quality of goods; recommend amendments to the existing laws and devise new laws to provide an equitable procurement regime. The PPRA has undertaken the following important initiatives/activities during 2018-19.

Functions:

Major functions of the Authority include the following:

- To ensure the compliance of procurement laws and regulatory effectiveness through enforcement measures
- To monitor the application of procurement laws, rules, regulations, policies and procedures in respect of, or relating to, procurement.
- To monitor and evaluate the overall performance of procuring agencies and make recommendations for improvements in their institutional set up.
- Monitor the implementation of and evaluate laws, rules, regulations, policies and procedure in respect of, or relating to, inspection or quality of goods, services and works and recommend reformulation thereof or revision therein as it deems necessary;
- Call any functionary of procuring agencies to provide assistance in its functions and call for any information from such agencies in pursuance of its objectives and function.

PPRA Performance/Achievements:

Administratively PPRA constitutes five wings i.e. Monitoring and Evaluation Wing, Information Technology and Research Wing, Legal Wing, HR Wing and Finance Wing, which have helped to mainstream its operations, improved monitoring and evaluation, building the capacity of the stakeholders and disposal of complaints in shortest possible time. Major performance / achievements of the Authority are as under:

Procurement, Monitoring & Evaluation:

Monitoring and evaluation is considered PPRA's core function that empowers the Authority to monitor the application of laws, rules, regulations, policies and procedures. The PPRA is also mandated to monitor public procurement practices and make recommendations to improve governance, transparency, accountability and quality of public procurement, monitor overall performance of procuring agencies and make recommendations for improvement in their institutional setup. Following set of activities were performed during reporting year:

- i. 10 comprehensive investigation and evaluation reports were issued containing regulatory findings along with regulatory directives, recommendations and suggestions for improvement in procurement processes to facilitate the Federal Government entities to adopt appropriate course of action for subject procurement.
- ii. In order to facilitate the NAB, more than 150 queries were responded providing them expert opinion on the matters related to public procurement.
- iii. More than 200 directives, suggestions and recommendations were issued to procuring agencies and bidders in response to queries, clarifications and complaints raised by them.
- iv. Regulatory reviews were conducted specially for large and complex projects, guiding procuring agencies for improved public procurement proceedings and to avoid any potential irregularities.

- v. Initial draft of Standard Bidding Documents (SBDs) pertaining to Pharmaceutical Goods (Health Sector) and Information & Communication Technology (ICT) have been prepared and placed on website to seek input from stakeholders. SBDs shall be presented to the PPRA Board for approval after incorporating changes based on the feedback received from stakeholders.
- vi. The Authority has taken the initiative to make necessary amendments in the PPRA Ordinance and the Public Procurement Rules. Twenty (20) amendments were proposed in the PPRA Ordinance; whereas, sixty eight (68) changes were proposed in (39) rules, in addition to eight (8) new rules, twenty two (22) new sub-rules, sixteen (16) new definitions and eight (8) new provisos. As soon as the proposed amendments are finalized and approved after being revisited by the PPRA Technical Team and the PPRA Board, the same shall be presented before the Parliament and the Federal Cabinet for approval, after fulfilling necessary formalities.
- vii. **Development of Standard Bidding Documents:**

The Authority has developed Draft of National Standard Bidding Documents for Services and Goods, whereas Standard Bidding Documents prepared by PEC are evaluated and improved as per PPRA rules, regulation and instruction issued from time to time. Moreover, initial draft of Standard Bidding Documents (SBDs) pertaining to reading material (Education sector), pharmaceutical goods (Health sector) and Information and Communication Technology (ICT) have been prepared as per requirement of the World Bank and are placed for approval by the Board. These documents will enhance conformance of existing procurement legal framework, better timelines, transparency, economy, efficiency, value for money and quality in Public Procurement.

viii. **Development of Regulations and Guidelines:**

The Authority is developing Regulations, including contract management regulations and regulatory guidelines/procurement guidelines for effective application of procurement rules and regulatory requirements.

Management Information System (MIS)

- The Authority has established a web portal where tenders issued by all procuring agencies are uploaded for advertisement and wider circulation. Additional feature of the PPRA website is the development of a web page for the suppliers. The PPRA is monitoring all the advertisements relating to procurements on a real-time basis with a view to ensure compliance with Public Procurement Rules (PPR) 2004. Violations of the Public Procurement Rules are identified and got rectified from the procuring agencies. During 2004-19 a total of 373152 tender notices of Public Sector Organizations were uploaded/monitored, wherein 85999 deviations from the Public Procurement Rules 2004 have been pointed out to the heads of the concerned procuring agencies for taking remedial measures. PPRA is frequently highlighting rules violations for the procurement agencies, resultantly violations are steeply declined.
- The total procuring agencies at PPRA web portal are 823. More than 3403 suppliers / contractors are registered with PPRA.
- The Online Query System of PPRA has been updated and a registration form has been designed which is available at PPRA website. The user either a procuring agency or a bidder is required to fill this form and submit online queries as and when needed. The PPRA examines and responds to all such queries in the light of PPRA Ordinance, 2002, Public Procurement Rules, 2004 and the relevant regulations made thereunder. The reply furnished by PPRA in response to all online queries is also visible to general public for their guidance as well.

Month-wise Tender/PPRA Rules Violation Summary Report

Month	Tenders	Violation Indicated	% of Violation
July-18	2532	85	3.36
August-18	2520	112	4.44
September-18	2534	130	5.13
October-18	3455	121	3.50
November-18	3022	103	3.41
December-18	2928	116	3.96
January-19	3276	154	4.70
February-19	2806	152	5.42
March-19	3134	125	3.99
April-19	3189	121	3.79
May-19	3173	144	4.54
Total	26207	1098	4.19

Human Resource Development

Professional officers/officials have been recruited in PPRA recently which has increased the efficiency of the PPRA manifold. Against total sanctioned strength of 155 officers/officials, PPRA is functioning with 86, so far. In total 5,860 officials successfully completed training on PPRA Rules from the year 2006-19.

E-Procurement System

E-procurement is a web based system which shall encompass the total procurement life cycle and record all procurement activities and related information. All public procurement activities shall be channeled through e-procurement infrastructure. International experiences suggest that technological innovations such as e-procurements and electronic reverse auction

can enhance the efficiency of procurement, eliminate bid rigging, strengthen transparency and achieve value for money. The E-procurement is envisioned to be governed by the core principles of procurement including governance, efficiency, economic development and investment and, more broadly, enhance trust in government.

E-procurement system, as a Central Acquisition System shall minimally include the following sub-systems/modules:

- **CCR-Central Contractors Registration:** Government Primary Suppliers database that shall collect, validate and disseminate suppliers data.
- **EPLS-Excluded Parties List System:** This will include blacklisted and time barred firms.
- **PPIRS-Past Performance Information Retrieval System**
- **E-Tendering System** - (e-Publishing/e-Advertisement, e-Evaluation, e-Contract award)
- **E-Contract Management System**

A Memorandum of Understanding is signed between the PPRA and National Information Technology Board (NITB), as both organizations will jointly work together to determine the requirements for designing, development, testing and maintenance of e-procurement system. Moreover, necessary arrangements shall be made for the capacity building of relevant PPRA staff, and any troubleshooting during operation. The Project Management Unit (PMU) has also been notified consisting of representatives from both organizations i.e. PPRA and NITB.

Functional Requirements for E-Procurement System:

Taking into account the modules proposed by the PPRA, functional requirements with respect to fully integrated e-Procurement system are prepared. The proposed e-Procurement system shall be internet based and could be run both on computers and mobile phones/tablets, and can be accessed by both procuring agencies and suppliers/contractors/consultants willing to participate in e-Tendering process. This shall provide a conceptual framework for the technical implementation of e-Procurement System in compliance with PPRA Rules, Regulations and Instructions. The functional requirements contain details about procuring agencies, suppliers/consultants and officials from the

Authority as well as information and activity flow diagram for all e-procurement procedure. The initial draft prepared by the PPRA shall be shared with National Information Technology Board as it may incorporate the technical and non-functional specifications and requirements considering the functional requirements in mind. Once these specifications and requirements are finalized the Authority will prepare RFP document to solicit proposals from potential bidders for the development of e-procurement system.

Capacity Building:

Capacity building is one of the important functions of the Public Procurement Regulatory Authority (PPRA). Taking into consideration the findings revealed in various evaluation reports, including the information received from other forums and agencies, there was an urgent need to assess the skills and bridge the gaps of those involved in the procurement in any way to enable them perform their tasks in a manner to achieve the objective of procurement that brings value for money on whole life basis by making the processes efficient and economical. Therefore, the PPRA has developed a policy of capacity building that is intended to be responsive to gaps and practical ground realities in the current public procurement system.

During the year 2018-19, the PPRA has conducted ten (10) training workshops in which 238 officers of various procuring agencies have been trained on PPRA Rules and Regulations.

Court Cases

A list of cases filed and heard in different courts of law pertaining to “Public Procurement” during the year 2018–19 are summarized below:

Sr. No.	Court	Cases Filed
1.	Supreme Court of Pakistan	-
2.	Islamabad High Court, Islamabad	15
3.	Lahore High Court, Lahore	02
4.	Sindh High Court, Karachi	05
5.	Peshawar High Court, Peshawar	02
6.	Civil/Session Courts	07

PAKISTAN TELECOMMUNICATION AUTHORITY

The Pakistan Telecommunication Authority (PTA) as a regulator of the telecom sector of Pakistan, strives to establish a competitive, fair, progressive, consumer-oriented and business friendly regulatory environment in the country. Pakistan Telecom sector is playing a pivotal role in Pakistan's economy where it is contributing in employment generation, financial inclusion, attracting investment, providing innovation opportunities besides contribution of huge resources to national kitty. Today, the PTA is proud to inform that total teledensity of Pakistan stands at 78.1% with 161 million mobile subscribers and 2.7 million fixedline subscribers across the country. Broadband revolution is setting in with full vigor with over 60 million subscribers of both fixed and mobile broadband and penetration crossing 33%. Total revenues reported by telecom sector this year are over Rs. 549 billion with investments crossing over US\$ 435 million. Total contribution made by Telecom sector in national exchequer is over Rs. 87 billion which includes PTA deposits, GST and other taxes. Following are key achievements of the PTA during August 2018 to June 2019.

Framework for Test and Development of Future Technologies like 5G

The rapid growth in mobile data traffic and consumer demand for enhanced mobile broadband experience have led to an increasing emphasis on the upcoming fifth generation of mobile technology ("5G"). It is projected that this technology will operate in a highly heterogeneous environment and provides ubiquitous connectivity for a wide range of devices, new applications and use cases. Pursuant to the Government of Pakistan Policy Directive for introduction and trials of future Wireless networks in Pakistan, a stakeholder consultation session was held on 29th November, 2018. Draft Framework was placed on the PTA website, 5G Tests and Trials applications are being processed under the published Framework for tests and trials.

License Renewal of Cellular Mobile Operators

Three (03) Cellular Mobile Licenses (Telenor Pakistan, CMPak, PMCL) are due for renewal in 2019. The PTA is working to renew these licenses with enhanced terms and conditions in line

with long term interests of Pakistan and industry and prepared comprehensive recommendations accordingly. Consultations on the renewals have been held with key stakeholders including mobile industry, Ministry of IT&T, Cabinet Division and office of the Prime Minister of Pakistan. A Policy Directive was issued by MoIT&T on 9th May 2019. In the light of Islamabad High Court Orders on the subject, the PTA has issued its determination on 22nd July, 2019. It is expected that the renewal process will be completed in due course after fulfilment of all legal and codal formalities. Renewal of licenses will supplement the efforts of GoP to ensure provision of high quality services to the maximum population of Pakistan thus bridging the digital divide and contributing to overall socio-economic development of the country. A handsome amount is also expected in national exchequer as a result of these renewals.

Handset Registration Activity through DIRBS

The PTA has launched Device Identification Registration and Blocking System (DIRBS) in 2018 in collaboration with the Federal Board of Revenue (FBR). This is a unique system that has been designed to cater local challenges and issues being faced and provide an automated digital solution to address the same. Following are some key objectives that are successfully being achieved with introduction of DIRBS.

- a) Elimination and blocking of non-standard devices to connect with mobile networks and enabling connectivity of devices that meet international manufacturing standards programmed with unique International Mobile Equipment Identity (IMEI).
- b) Curb the issue of devices being imported via informal channels thus enabling import of legal devices that has contributed towards increase in Government revenues as well as allow a level playing field for industry to do fair business.
- c) Discourage the narrative of mobile stealing/snatching as such reported IMEI devices will be blocked, therefore helping improve law and order situation.

- d) Provide a tool for consumer which is readily available via SMS, Android App or through PTA website to check status of a device IMEI whether it is a compliant device.

It is an extensive project to register all devices by less digitally educated individuals and commercial entities but the PTA using all possible communication channels including Electronic/Print/Social Media to facilitate the devices registration and helping to ease of doing business for mobile devices. To ease out registration process, the PTA has introduced two mechanism i.e. registration via PTA website and USSD (Unstructured Supplementary Service Data) to enable the masses for their device registration. The PTA has also introduced facilitation centre across Pakistan in its headquarters and Zonal offices where applicants are being facilitated for mobile device registration.

Since the launch of DIRBS, the trends seen have shown a very optimistic and positive impact. The key figures are as below:

- a) Twelve million devices have been imported in commercial category where import was done via legal channels and devices IMEI were registered through the DIRBS from January to June 2019. An increase of 50% has been observed from previous year statistics for devices brought via commercial channels.
- b) Local assembly has seen a significant rise, where over 28 companies have setup their assembly plants in Pakistan. This has resulted in new job creation of approximately 8000 in technical areas as well as enables skill development for the youth. An increase of 500% has been seen for devices locally assembled as compared to previous year.
- c) A total of 25 million IMEI have been blocked through identification done by the system, where 11 million blocked IMEI were imported via informal channels. 14 million IMEI were identified by the system to be non-compliant i.e. replicas, non-standard devices etc.
- d) The system has successfully blocked 76 thousand IMEI which were reported as stolen. These devices are non-operational and unable to connect with mobile networks.

- e) Prior to system introduction, import done by individuals was an untapped area, with introduction of DIRBS a total of 757,860 individuals have registered their devices since January, 2019. 652,447 individuals registered through the FBR baggage rule exemption, whereas 105,413 individuals registered after payment of custom duties. This has enabled availability of new revenue resource for the Government as well as creates deterrence for informal import via individual baggage option.

Assan Mobile Account (AMA) scheme

The National Financial Inclusion Strategy (NFIS) council approved Assan Mobile Account (AMA) scheme that requires establishment of a unified unstructured supplementary services data (USSD) platform through TPSP. The PTA has issued two licenses to Third Party Service Provider (TPSP) that will be instrumental for interoperability and launch of AMA scheme shortly aimed to bring huge unbanked population in banking channels. The PTA has facilitated interconnect with all parties including CMOs, Banks and TPSPs and expect to launch the service shortly.

Online Complaints Management System

In 2018, the PTA launched its first ever online 'Complaint Management System' (CMS) that maintains a huge database of consumer complaints received at PTA. This database has the capability of not only complaint lodging, processing and redressal of consumer grievances in an efficient manner but also has the capability of complaints analysis that assists the Authority in taking regulatory initiatives for consumer protection. Under CMS consumer can launch complaints via phone or in writing to PTA's dedicated offices, Toll Free Number at HQs, Telephone, Fax, e-mail, Website (Online Complaint Form) and postal letters respectively. During the reported period PTA received a total of 56,577 complaints which were redressed successfully. The PTA also receives complaints directly from *Wafaqi Mohtasib* (Federal Ombudsman) and Prime Minister's Portal. These complaints are dealt on high priority whereby the turnaround time for these complaints varies between 2 to 14 days, depending on nature of the complaint. In the reported period PTA received 11,980 complaints

from PM portal and 116 complaints from *Wafaqi Mohtasib* and all of them were redressed.

Facilitation for local manufacturing/Assembly of Mobile Handsets

In order to encourage local manufacturing of mobile handsets, PTA took an initiative to setup plants in Pakistan for manufacturing/assembly of mobile handsets. This initiative is a strategic step towards encouraging local manufacturing of mobile handsets in Pakistan. So far, 26 companies have been given formal permission for local manufacturing and assembly of handsets in Pakistan. Currently there are 6.7 million locally manufactured devices that have registered via PTA DIRBS. This step of PTA has created over 3,200 jobs in the market and enabled young professionals to have skill development in this specialized field.

Actions against Objectionable Content

It has been a priority for PTA that Internet is sanitized and devoid of objectionable content, so that our children and youth can access it for maximum benefit. In this regard, to curb menace of child pornography, the PTA acquired list of 2384 websites from Interpol, and managed to block them. In addition to blocking of websites, PTA has run campaign in print media for awareness of general public on child pornography. The PTA has managed to identify and block more than 824K URLs/websites containing porn content. Since millions of webpages are uploaded on internet on daily basis therefore continuous and collective efforts are required. Similarly, all well known Porn Websites containing millions of movie clips have been Geo-blocked in the country, however users are still able to circumvent restrictions by using Proxy/VPN/special browsers. The PTA is cognizant of the fact that unlawful content is being accessed through VPNs therefore more than 11K proxy websites have been blocked.

Retail Tariff for Mobile Services

Mobile Termination Rates (MTR) plays a critical role in driving the retail tariffs especially for off-net calls. In view of the changing market structure of the cellular mobile segment and considering that the last change in MTR was made in 2010, a

review of the existing MTR @ Rs. 0.90/min was required in Pakistan. Based on the comments, hearing and meetings, the Authority has reduced the MTR for all types of calls i.e. local, long distance and international incoming calls) terminated on mobile networks from other mobile networks or fixed networks from Rs. 0.90 to Rs. 0.80 from 1st January 2019 which will be further reduced to Rs. 0.70 by 2020. Subsequently, the MTR will be reviewed in coming years in line with international best practices. We expect that it will help to keep tariffs for consumers at lower rates.

Public Service Efforts by PTA

The PTA continuously involves in public service initiatives taken by other government organization on need and volunteer basis. In this regard, the PTA in collaboration with Pakistan Polio Eradication Program has taken the initiative to put an end to propaganda videos against polio vaccination by blocking/removal of such videos for viewership in Pakistan. The PTA has taken up this issue with major social media/video sharing websites including Youtube, Facebook, Instagram and Daily motion etc. requesting them to prevent usage of their platforms for anti-vaccine content.

Similarly, the PTA also participated in the national cause of collection of Funds for construction of *Diامر Bhasha* and *Mohmand Dam*. The PTA galvanized all telecom companies mainly CMO to participate in the cause and help government in generating funds by using technology. In this regard a UAN of 8000 was allocated and subscribers could contribute by sending an SMS for minimum Rs. 10. Till this date telecom sector has contributed over Rs. 134 million in Prime Minister's Dam Fund.

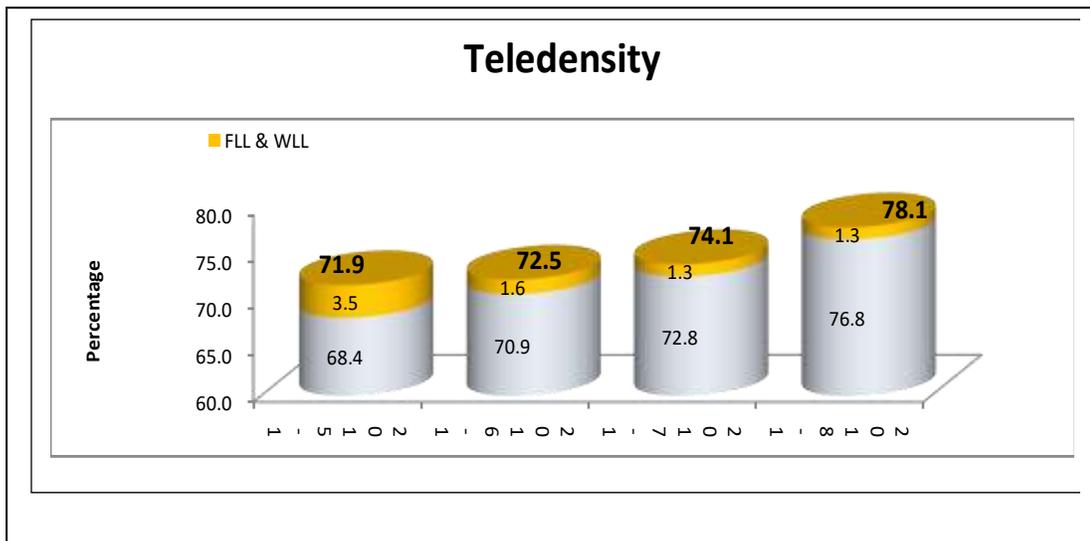
Strategies & Frameworks

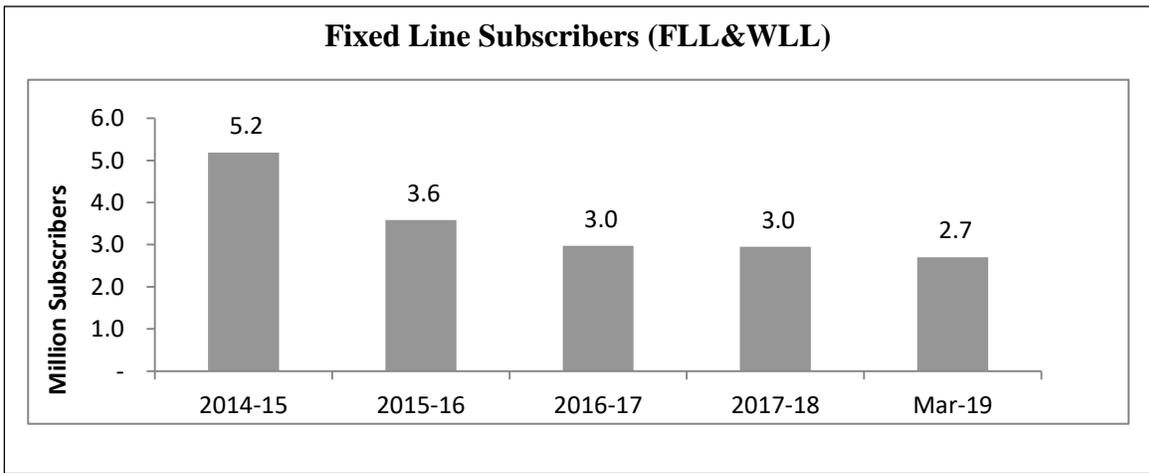
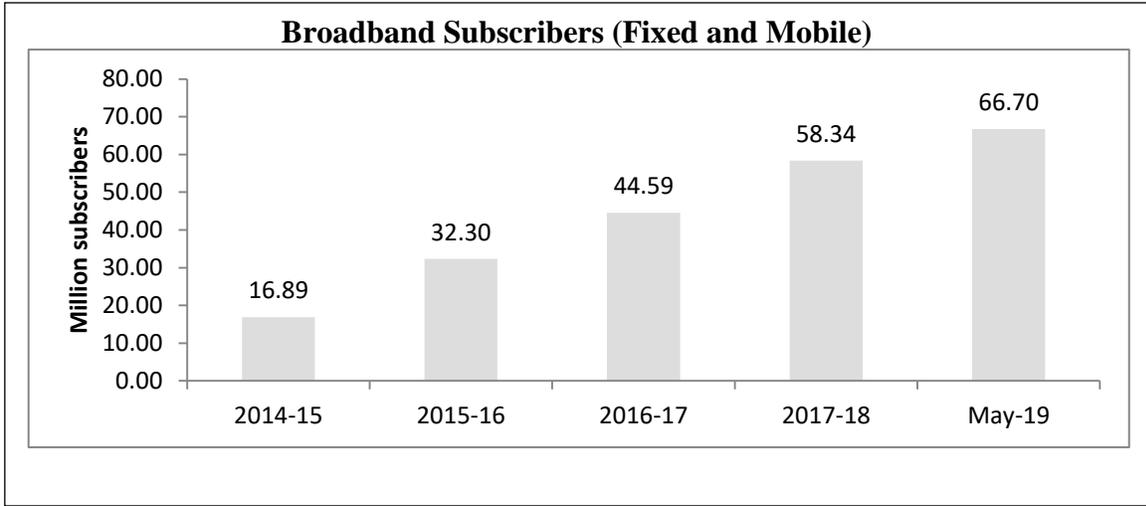
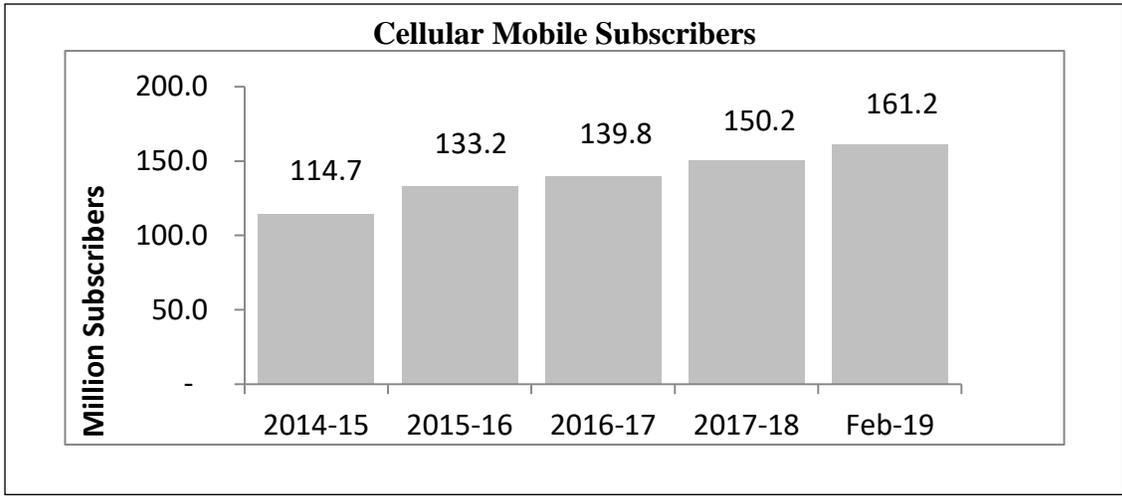
Keeping in view the changing telecom environment due to technological advancements, there is a requirement of updating and upgrading our strategies, frameworks, regulation, guideline and SOPs. During the reported period a number of such activities were initiated some are in final stages where as some are finalized and official notifications are awaited. These include Spectrum Strategy for Pakistan, Administrative Incentive Pricing Framework, OTT Framework, Ultra Wide B Device Framework and Right of Way Framework.

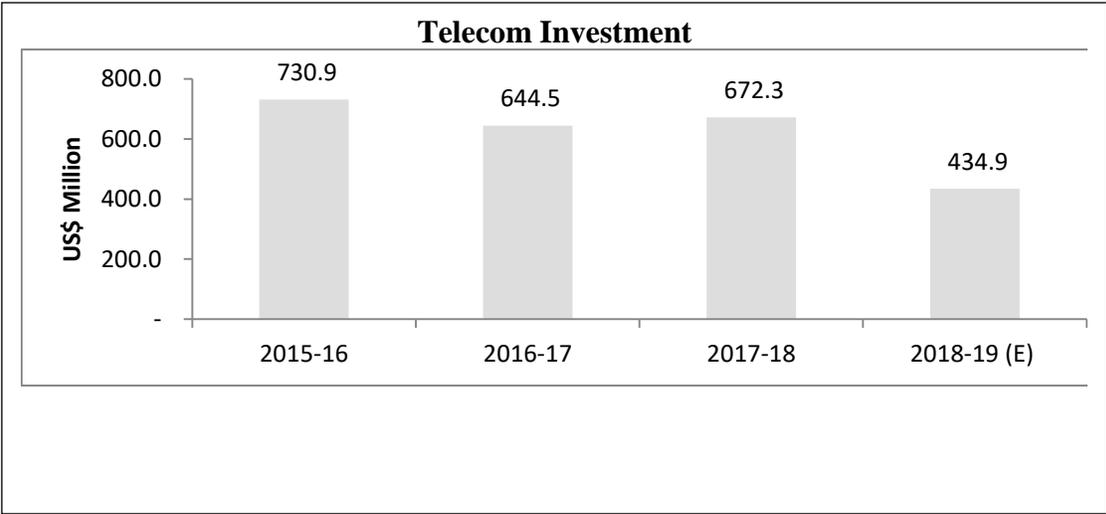
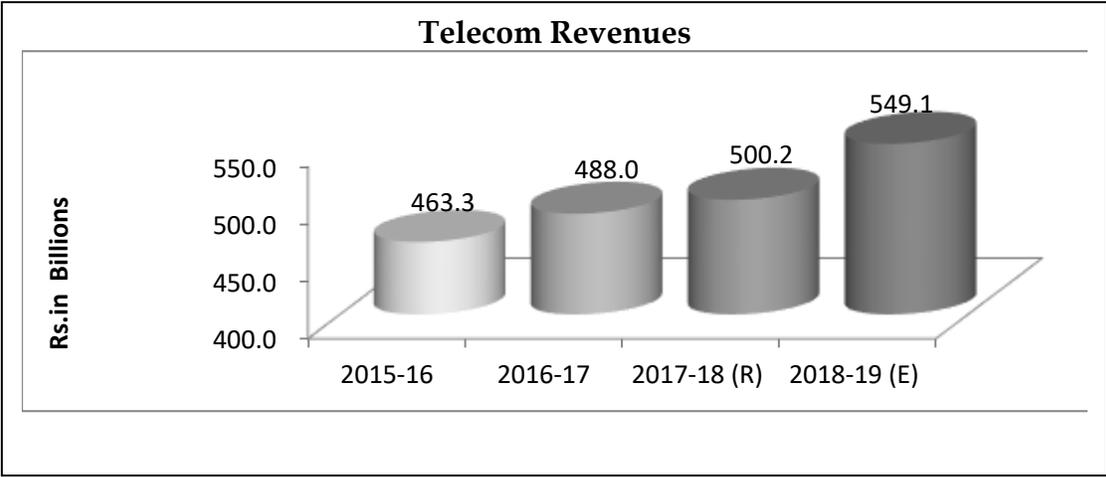
Workshops and Seminars

The PTA in collaboration with international telecom organizations arrange and host workshops seminar and training sessions. South Asian Telecom Regulator's Council (SATRC), a regional telecom organization, carries out its conferences, meetings and workshops in the member countries. The PTA hosted 19th Meeting of the South Asian Telecom Regulators Council (SATRC-19) from 13th to 15th December, 2018. It was one of the most successful meetings of the Council where heads of regulators/Policy makers and senior officials of all member countries participated. Almost 200 delegates attended the meeting. Similarly, the PTA and GSM Association (GSMA) established a Regional Centre of Excellence for Telecoms at PTA and carried out workshops/seminars including a two day 'International Workshop on Advanced Spectrum Management for Mobile Telecommunications' held on 22nd to 23rd November, 2019 at PTA. Another workshop on 5G and its implications was also held in collaboration with GSMA in July, 2019. Workshop on DNS Abuse and Misuse was carried out in collaboration with Internet Corporation for Assigned Names and Numbers (ICANN) in February, 2019 in PTA. Main objective of arranging these activities at PTA is to train our human resource with most advanced knowledge available across globe and enhancing visibility of Pakistan as modern ICT enabled country.

Info-graphics of Pakistan Telecom Industry







FREQUENCY ALLOCATION BOARD

The Frequency Allocation Board (FAB) was established under Section 42 of the Pakistan Telecommunication (Re-organization) Act, 1996. The Board took over the functions of spectrum planning and management performed by the then Pakistan Wireless Board (PWB). Under the Act, the Board has the exclusive authority to allocate and assign portions of the radio frequency spectrum to the Government, providers of telecommunication services and telecommunication systems, radio and television broadcasting operations, public and private wireless operators and others.

Major Developmental Activities of FAB (1st July 2018 to 30th June 2019)

i. Spectrum for Renewal of Cellular Mobile Licenses

Licenses of three Cellular Mobile Operators (Zong, Warid & Telenor) are up for renewal in 2019. PTA will renew the said three Licenses and the process is expected to add more than USD 1 Billion to the national exchequer. Radio frequency spectrum assignments associated with the said three Cellular Mobile Licenses (in 900 & 1800 MHz Bands) will be approved by the FAB. The FAB has played a significant role in providing its detailed technical input to the relevant forums including PTA and Federal Government, while finalizing the policy/ ToRs for the renewal of the said three Cellular Mobile Licenses as per the Provisions of Telecom Act, 1996.

ii. Frameworks for Spectrum Sharing and Test & Development of 5G Technologies

The FAB has provided detailed technical inputs to the Authority regarding the terms and conditions for spectrum sharing and relevant procedures for 5G trials etc. Basing on our input PTA has prepared framework for allowing spectrum sharing as stipulated in the Telecommunications Policy, 2015 issued by the Federal Government to allow more efficient use of the scarce frequency resource. Moreover, a framework for test and development of 5G technologies was also issued in line with the policy directive given by MoIT&T to facilitate the early launch of the upcoming 5G technology in Pakistan.

iii. Clearance of Cell/BTS Sites for Cellular Mobile and WLL Licensees

A total of 3507 BTS site clearance cases of Cellular Mobile Telephone Operators (CMTOs) and 204 BTS sites clearance of WLL Operators have been processed.

iv. Establishment of New FM Sound Broadcasting Stations

The FAB, under the Pakistan Telecommunication (Re-organization) Act, 1996, the PEMRA Ordinance and the Government policies, have been facilitating the establishment of new FM broadcast stations. A total of 40 cases have been processed which were received from the PEMRA and the PBC.

v. Allocation of Frequencies to Civil Armed Forces, Government Agencies, Foreign Missions, Delegates and Private Users, etc.

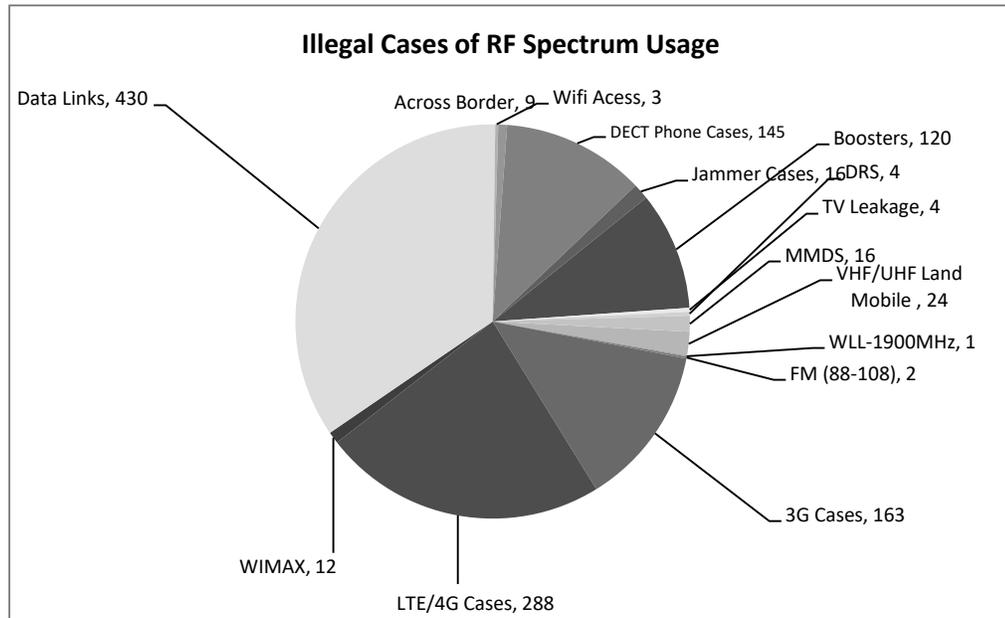
During the financial year, the FAB HQs have processed 233 applications/cases/requests for the assignment of frequencies in HF/VHF/ UHF/SHF range to the Government and the Private sector users.

vi. Monitoring Activities at FAB

The FAB has been actively monitoring the Radio Frequency Spectrum for detection, identification and subsequent reporting of illegal usage/violation by non-licensees and licensees. FAB not only monitored the operational services but also conducted comprehensive cross-border spillover surveys of Cellular and Mobile Operators (CMOs) and FM services/signals along the border areas. A total of 3619 monitoring cases were reported to PTA during the financial year 2018-2019 wherein 1237 cases pertaining to the violations/unauthorized use of Radio Frequency Spectrum by licensees and non-licensees observed during proactive monitoring surveys. Remaining 2382 cases were related to interference complaints received from private and Government licensed wireless operators. Summaries of Proactive Radio Frequency Spectrum Monitoring and Interference Complaints by Licensed users are as follow:

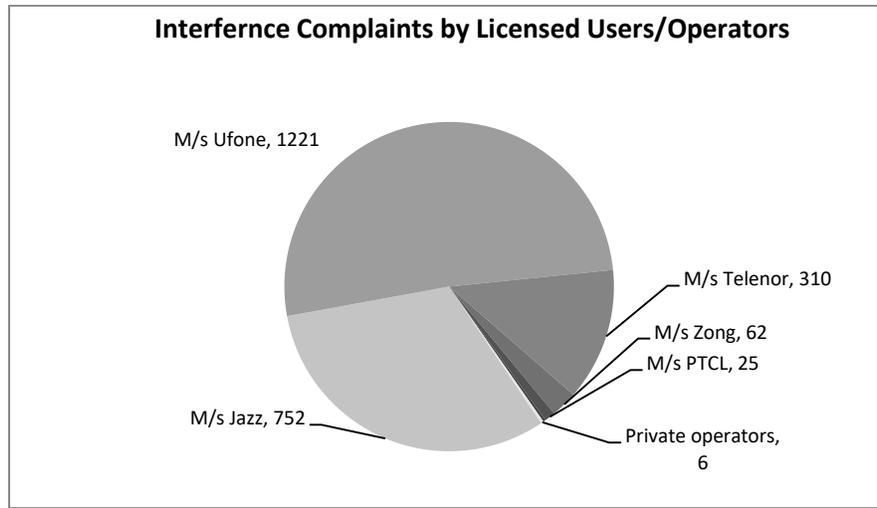
Proactive Radio Frequency Spectrum Monitoring
July 2017 to June 2018

S#	Frequency Bands	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total
1.	VHF/UHF Land Mobile	2	2	4	3	4	1	2	5	-	1	-	-	24
2.	WLL-1900MHz	-	-	-	-	-	1	-	-	-	-	-	-	1
3.	FM (88-108 MHz)	-	-	-	-	-	-	-	1	1	-	-	-	2
4.	3G Cases	10	9	18	15	14	19	14	13	12	15	12	12	163
5.	LTE/4G Cases	-	2	10	12	36	21	31	25	38	41	36	36	288
6.	WIMAX	-	-	-	-	1	1	3	1	2	1	1	2	12
7.	Data Links	54	82	33	15	45	18	37	30	33	30	33	20	430
8.	Wi-Fi Access	-	-	-	-	-	1	-	-	-	1	-	1	3
9.	Across Border	-	-	-	2	2	1	-	4	-	-	-	-	9
10.	DECT Phone Cases	21	23	13	14	8	11	13	14	10	10	2	6	145
11.	Boosters	-	-	-	2	1	5	1	3	1	1	2	-	16
12.	Jammers	10	5	3	9	2	12	14	8	14	10	17	16	120
13.	TV Leakage	1	-	-	-	1	-	-	-	-	2	-	-	4
14.	DRS	-	-	-	-	-	-	-	-	2	-	2	-	4
15.	MMDS	-	-	-	-	-	-	-	-	-	-	6	10	16
	Total	98	123	81	72	114	91	115	104	113	112	111	103	1237



Interference Complaints by Licensed Users/Operators
July 2017 to June 2018

S#	Operators/Month	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total
1	M/s Jazz	22	21	17	34	55	78	121	140	114	80	57	13	752
2	M/s Ufone	85	51	75	245	105	41	209	73	92	87	105	53	1221
3	M/s Telenor	62	14	91	1	3	21	13	18	33	33	4	17	310
4	M/s Zong	2	16	3	3	10	3	18	3	-	2	2	-	62
5	M/s PTCL	1	-	6	5	-	3	5	5	-	-	-	-	25
6	Government Operators	-	2	1	1	-	-	-	1	-	-	-	1	6
7	Private operators	-	-	-	1	-	1	1	-	1	-	2	-	6
	Total	Total	172	104	193	290	173	147	367	240	240	202	170	84



The monitoring activities of the FAB are enumerated as follows:

a. Complaint Based Interference Cases

During the last year, a total of 2382 interference complaints were received by FAB from the private and Government licensed wireless operators throughout the country. Subsequently, technical monitoring surveys were carried out to locate exact sources of interference at the reported locations and accordingly, monitoring reports of the same were shared with PTA and PEMRA for requisite enforcement actions as per procedure in vogue.

b. Proactive Monitoring Cases

Summary of unauthorized/illegal usage and violation of radio frequency spectrum is attached as Annex-II. Details are as under:

- 1) **Illegal Use of Digital European Cordless Telephone (DECT 6.0):** Countrywide detailed monitoring surveys were conducted for identifying the illegal DECT 6.0 phones. These DECT phones are disturbing the cellular networks within the country. A total of 145 cases were detected during past FY and reported to PTA; that reduced the interference considerably.
- 2) **Jammers Survey:** The illegal installation of jammers has been disturbing the cellular networks and consequently causing revenue loss to operators. A total of 16 jammers were identified during proactive monitoring, whereas 11 cases pertaining to jammers installed in jails were resolved. Apart from said reported jammers, jammers found in response to interference complaints were also reported to PTA for necessary enforcement action.
- 3) **Mobile Signal Boosters:** The illegal installation of mobile signal boosters has also been disturbing the cellular networks and causing revenue loss to operators. A total of 99 illegal mobile signal boosters were identified during proactive monitoring and reported to the Pakistan Telecommunication Authority for imperative action.

- 4) **Cable Leakage Issue:** During comprehensive monitoring surveys, a total of 39 cases pertaining to TV/Cable leakage signals were conducted and reported to PEMRA in order to eliminate the interference being caused in NGMS 850 MHz band due to CATV egress signals.
- 5) **Illegal Use of Spectrum:** Illegal use of the frequency spectrum causes revenue loss to the national exchequer besides proving to be a nuisance to the legitimate users. A total of 591 cases have been reported to concerned Authorities for requisite enforcement action thus saving losses worth millions of rupees to the Government of Pakistan. These reports not only facilitated GoP by restricting any violation of radio spectrum but also ensured interference-free spectrum to licensed wireless operators.

vii. Frequency Coordination of PAKSAT Satellite Networks

1. Frequency coordination of satellite networks ensures harmonious operation and co-existence during simultaneous operation of two or more satellites operating in the Geostationary Orbit under the regulatory framework of International Telecommunication Union (ITU). Frequency coordination is the central and most intricate task for any administration to achieve international recognition by inclusion of its frequency assignments in the Master International Frequency Register (MIFR) of ITU.
2. The FAB acts as the notifying administrator of Pakistan for Satellite Networks. The frequency coordination of GSO and Non-GSO Satellite Networks of Pakistan have been actively pursued with the affected administrations during the last one year within the regulatory framework of ITU in order to conclude frequency coordination on mutually acceptable parameters/conditions which would ensure interference-free operations of satellites across the shared frequency bands and coverage areas.

3. Comments/objections have been forwarded to 50 administrations (Brazil, China, France, Netherlands, Iran, Nicaragua, UAE, USA, Canada, Japan, Cyprus, United Kingdom, Indonesia, Papua New Guinea, Vietnam, Luxembourg, Russia, Norway, Costa Rica, Germany, Australia, Spain, Azerbaijan, Bulgaria, Italy, Nigeria, Maldives, Solomon Islands, Jordan, Colombia, Egypt, Ghana, Qatar, Korea, India, Finland, Kazakhstan, Oman, Denmark, Poland, Greece, Bolivia, Liechtenstein, Monaco, Switzerland, Ukraine, Bangladesh, Mauritius, Argentine, Saudi Arabia) in respect of their planned forthcoming satellite networks as published in the International Frequency Information Circulars (IFICs) Nos. 2868 to 2891 of ITU, due to the possibility of harmful interference in PAK GSO, Non-GSO Satellite and Terrestrial Networks.
4. Proposals/comments in order to resolve the issues regarding frequency/coordination of Satellite and Terrestrial Networks have been exchanged with Administrations of Saudi Arabia, Estonia, Malaysia, Germany, UAE, Norway, Indonesia, Belarus, Costa Rica, USA, Azerbaijan, Kazakhstan, Argentine, Iran, Singapore, Spain, India, Korea, Egypt, Russia, Switzerland, Vietnam, Nicaragua, France, Algeria, China, Lithuania, Denmark, Morocco, Latvia, United Kingdom, Luxembourg, Colombia, Poland, Papua New Guinea, Qatar, Netherlands, Japan, Canada, Australia, Finland, Ethiopia, Thailand, Turkey Czech Republic, Liechtenstein, Brazil, Cyprus, Solomon Islands, Ghana and Oman.
5. Addendum C-Notice Filing of PAKSAT-MM1-38.2E-KA Satellite Network in accordance with the Provision of RR No. 9.6 of Article 9 has been submitted to ITU under Annual Free Entitlement for the Year 2019.
6. Bringing into Use (BIU) Information for the Frequency Assignments of Non-GSO Satellite Networks of Pakistan namely PRSS-O1R and PAKTES-1 have been submitted to ITU.

7. Confirmation of Date of Bringing into Use (BIU) of the Frequency Assignments to PAKSAT-MM1-38.2E Satellite Network at 38.2°E under RR No. 11.44B has been submitted to ITU.
8. Requests for the Application of RR No. 11.41B on PAKSAT-1R & PAKSAT-1R1 Satellite Networks with respect to Administration of Turkey and on PAKSAT-MM1-38.2E Satellite Network with respect to Administrations of Turkey, Cyprus and Greece have been submitted to ITU based on successful conclusion of frequency coordination with these administrations.
9. Request for the Application of RR No. 23.13C of Article-23 for exclusion of PAK territory from the service area of EUTELSAT Satellite Networks of France has been forwarded to ITU.
10. Clarifications regarding the conclusion of frequency coordination of PAKSAT-1R1 Satellite Network of Pakistan with INTELSAT/ USASAT Satellite Networks of Administration of USA have been forwarded to ITU and subsequently, accepted by the ITU.
11. Request for the application of RR Nos. 11.32A & 11.41 of Article-11 of the ITU-R Radio Regulations on PAKSAT-MM1-38.2E with respect to IRANSAT Satellite Networks based on the progress of frequency coordination with Administration of Iran has been forwarded to ITU.
12. Frequency coordination of PAKSAT-MM1-38.2E Satellite Network with SATCOM Satellite Network under RR No. 9.7 of Article-9 in the P & X Bands has been successfully concluded with Administration of Belgium.
13. Frequency coordination has been successfully concluded between PRSS-O1R (NGSO) Satellite Networks of Pakistan and German GENESIS, H2SAT & H2M Satellite Networks under RR. No. 9.3 in the S & X Bands.
14. Administration of Argentine has conveyed its agreement under RR No. 9.3 for PAKTES-1 (Non-

- GSO) Satellite Network of Pakistan with respect to their Terrestrial Services in the overlapping S & X Bands.
15. Confirmation for conclusion of frequency coordination of PAKSAT-MM1 Satellite Networks with respect to UKSAT Satellite Networks in the Ka-Band has been received from Administration of United Kingdom.
 16. Frequency coordination has been successfully concluded between Russian ENSAT series Satellite Networks and PAKSAT Satellite Networks of Pakistan in the Ka-Band. Furthermore, Administration of Russian Federation has also agreed to conclude frequency coordination of PAK Non-GSO Satellite Networks including PRSS-O1R & PAKTES-1 with their GEO-IK Satellite Network.
 17. Administration of Qatar has agreed to conclude frequency coordination of PRSS-O1R Satellite Network of Pakistan with respect to their QATARSAT Satellite Networks in the S & X Bands.
 18. Draft summary of the satellite frequency coordination meeting between the Administrations of Pakistan and France (held on 11th to 13th February 2019 in Paris, France) containing the agreed technical terms and conditions for addressing the issues of frequency coordination between PAK and French Satellite Networks have been successfully recorded and exchanged between the two administrations.
 19. Frequency coordination between Non-GSO Satellite Networks of Pakistan namely PAKTES-1 & PRSS-O1R and Satellite Networks of Kazakhstan including DZZ-HR, DZZ-MR, KAZSTSAT & KAZSCISAT-1 under RR. No. 9.3 in the P, S & X Bands has been successfully concluded.
 20. Administration of France has conveyed its agreement for conclusion of frequency coordination between the PRSS-O1R (NGSO) and French MSATNAV-2/ -3/ -4 Satellite Networks in the S-Band
 21. Administration of Japan has conveyed its agreement to conclude frequency coordination under RR No. 9.3 for

PRSS-O1R (Non-GSO) Satellite Network of Pakistan with respect to its ASNARO-2 (Non-GSO) Satellite Network in the S & X Bands.

22. Technical reports of the spillover/interference caused by the Indian FM and LTE Radio Transmissions inside the territory of Pakistan to our radio services have been forwarded to the Indian Administration and ITU for restricting their radio signals inside the Indian Territory on priority basis through all possible technical measures as per applicable provisions of international radio regulations.

ABANDONED PROPERTIES ORGANIZATION

The Abandoned Properties Organization (APO) was established under the Abandoned Properties (Management) Act, 1975, to manage the properties left by “specified persons” i.e. those citizens of Pakistan who had the domicile of former East Pakistan and left the country after 16th December 1971.

The APO is a self-financing organization, with offices at Islamabad and Karachi. Under Section 4 of the above-mentioned Act, the Federal Government has constituted a Board of Trustees (BOT) for the overall control and management of the Abandoned Properties in Pakistan. The composition of the Board is as follows:

- | | |
|---|----------|
| 1) Additional Secretary (III), Cabinet Division, Islamabad. | Chairman |
| 2) Additional Secretary, Law and Justice Division, Islamabad. | Member |
| 3) Sr.Joint Secretary/Financial Advisor (Cabinet), Islamabad. | Member |
| 4) Secretary, Law Department, Government of Sindh. | Member |
| 5) Commissioner, Karachi | Member |
| 6) Chief Commissioner, Islamabad | Member |
| 7) Member (Estate), Capital Development Authority, Islamabad. | Member |
| 8) Chief Engineer (North), Pak PWD, Islamabad. | Member |
| 9) Chief Engineer (South), Pak PWD, Karachi. | Member |

Since its establishment in 1975, the APO has disposed of the following properties:

Nature of Properties Disposed of	APO, Islamabad	APO, Karachi
a) Houses	58	103
b) Shops	07	01
c) Flats	Nil	05
d) Plots	387	223
e) Godown	Nil	01
f) Agricultural Land	2156 kanal, and 01 marla	729.17 acres
g) Jewellery/Gold	468.5	1132.900
h) Shares (Nos)	708,541	13,236,852

The details of the investment made by the APO upto 30th June 2019 in the Government Securities are as follows:

(Rs. Million)

Investment by APO	APO, Islamabad	APO, Karachi
a) NIT Units (Face Value)	25,198,850	Nil
b) Defence Saving Certificates	385,000,000	Nil
c) Pakistan Investment Bond (Face Value)	5,147,666,872	21,035,645,215

The details of income generated from moveable assets by the APO during the year 2018-19 are as follows:

Source of Income	APO, Islamabad	APO, Karachi
a) Bonus Shares (Nos)	1360533	-
b) Dividend on Shares (Rs)	16,518,221	Rs.2,877,824
c) Profit on Investment (Rs)		
i. NIT	5,871,332	Nil
ii. SSC	Nil	Nil
iii. PIB	608,593,525	2,397,847,574
iv. Rent of APO Houses and flats	4,636,657	3,686,710
v. Rent of Shops and Godown	2,042,605	972,602
vi. Bank Profit	1,407,262	2,677,720

The APO holds title to the following properties:

Nature of Properties	APO, Islamabad	APO, Karachi
a) Houses	11	04
b) Shops	08	05
c) Flats	01	20
d) Plots	05	356
d) Godown	Nil	02
e) Agricultural Land (under litigation process)	13 kanal (under litigation)	3074.26 Acres
g) Shares (Nos)	1,664,208	1,040,487
f) NIT Unit	2,519,885	25,216 The case of NIT unit is taken up with NIT

The APO plans to auction the above mentioned properties on a gradual basis for implementation of a decision of the Federal Cabinet.

DEVELOPMENT WING

The Federal Government has launched Sustainable Development Goals Achievement Programme (SAP) to make interventions as per demand of the people of respective areas/regions across the country. The Ministry of Planning, Development and Reform had approved an allocation of Rs.24.00 billion for the current financial year 2018-19 for execution of the programme. In terms of SAP's guidelines approved by the Federal Cabinet, a steering committee headed by the Federal Minister including Parliamentarians as members, was constituted which is responsible for overall supervision of the programme including approval of allocation/release of funds. ToRs of the Steering Committee are as under:

- a. Steering Committee shall make recommendations to the Cabinet Division for release of funds for development schemes.
- b. Ensuring implementation of the programme through Provincial Government and line Ministries/Divisions as per approved policy.
- c. Periodically monitor the progress of the programme and review its impact assessment.
- d. To resolve the issues arising during the implementation process of the programme.
- e. To oversee the financial aspects of the programme.
- f. Any other matter related to the programme.

Following Sectors of the schemes would qualify from SDGs to ensure balance regional growth.

- Education
- Health
- Clean Drinking Water
- Farm to Market Roads.
- Sanitation
- Gas (Missing gas infrastructure, subject to availability of gas, duly certified by the petroleum Division.
- Electricity
- Interventions leading to SDGs Goals.

Four (04) meetings of the Steering Committee on SAP have been held so far. On recommendations of the Steering Committee and with the approval of the Federal Cabinet, the Cabinet Division released the following funds to the Provincial Governments and the Federal Ministries:

Sr. No.	Provincial Government / Ministries	Rs. in million	Status
1.	Government of Punjab	12,150	Transferred
2.	Government of Khyber Pakhtunkhwa	5,400	
3.	Government of Balochistan	1,650	
4.	Ministry of Interior (ICT)	450	Lapsed Rs.4.050 million
5.	Ministry of Housing and Works (Pakistan Public Works Department)	3,400	
6.	Petroleum Division	100	
7.	Power Division	100	
	Total Released	23,250	
8.	Surrendered to Finance Division (Saving)	750	
	Total Budget	24,000	

For execution of the schemes in the Sindh Province, funds allocated to the Ministry of Housing and Works and the Ministry of Energy (Petroleum and Power Division) were reported as lapsed. The relevant ministries have been requested to take up the case with Finance Division for re-allocation, as per approval of the Steering Committee and the Federal Cabinet.

Administrative control of SIDCL:

The Administrative control of Sindh Infrastructure Development Company Limited (SIDCL) has been transferred from the Ministry of Communication to the Cabinet Division in pursuance of the Federal Cabinet decision on February, 2019. All administrative and financial matters of SIDCL are being dealt in this Wing. SIDCL is undertaking following five schemes with total allocation of Rs.33206.560 million:

(Rs. in million)

Sr.No	Name of Scheme	Total cost as per PC-Is
i.	Green Line BRTS	Rs.24604.060
ii.	Reconstruction of Nishtar Road and Manghopir Road	Rs.1900.000
iii.	Flyover at Sakhi Hassan Five Star and KDA Roundabout alongwith Sher Shah Suri Road	Rs.2386.000
iv.	Reconstruction of Manghopir from Jam Chakro to Banaras	Rs.2440.500
v.	Rehabilitation/Up gradation of Existing Fire Fighting System of KMC	Rs.1876.000
	Total	Rs.33206.560

Seed Money of Rs.50 million has been released in favour of SIDCL for operation of Green Line BRTS project and preparation of new schemes under Karachi Package. PC-I is under process by SIDCL. The PC-Is of the following schemes have been processed and forwarded to the Planning Commission for vetting:

- i) Construction of Road from Dumlotte Wells upto Link Road Adjacent to Education City, District Malir Karachi. (Rs.400.16 million).
- ii) Construction of Road over Malir Bund from Dadabhoj Town/Expressway upto Limits of PNS Mehran, District East Karachi. (Rs.98.914 million).
- iii) Operationalization of Green Line BRTS and Installation of Integrated Intelligent Transport System Equipment, Karachi with a total cost of the project amounting to Rs.10,956.160 million including cost of 65 Diesel Hybrid Buses, IITS Equipment, Infrastructure Improvement and Bus Operations and Subsidy under Prime Minister's Special Initiative for Karachi.

Development-I Wing also handles parliamentary business and litigation matters in judicial and quasi-judicial courts relating to the Pak MDGs/SDGs community development programmes and defunct PWP and other allied matters. Detail of Court cases is as under:

Sr.No.	Court cases	Disposed off	Remaining/under process
1.	21	07	14

Development–I wing also handles the 200 bed Centre for Gynaecology and Obstetrics hospital located at *Eid-Ghah* Road, Asghar Mall Rawalpindi. This Centre is adjacent to the existing TB Centre, on land measuring 105 kanal. The project would facilitate clinical care, teaching and research, specialized care for gynaecology, obstetrics and neo-natal care for the area of district Rawalpindi, Attock, Jehlum, Fateh Jang, Murree and Peshawar. Pak PWD and NESPAK are designated as executing agencies. During proceeding of W.P. # 21/2018 filed by Shaikh Rasheed Ahmed on 1st July, 2018 in the Supreme Court, Islamabad, the Chief Justice of Pakistan gave direction for timely execution and operation of the project within 20 months. As much as 65% civil work of the project has been completed and the hospital will be operationalized by the end of 2020. 5th meeting of the Oversight/implementation Committee was held on 30th July, 2019. Minutes of the meeting have been circulated to NESPAK and Pak PWD for necessary action at their end. Issues are being followed up on regular basis.
