

Retired from
Service

GOVERNMENT OF PAKISTAN
CABINET SECRETARIAT
(CABINET DIVISION)

611

No. 1/1/81-GG

Post Code No. 44000
Islamabad, the 23rd Dec. 1990

OFFICE MEMORANDUM

Subject: CONVERSION OF RESIDENTIAL TELEPHONES PROVIDED ON GOVERNMENT EXPENSE FROM PUBLIC TO PRIVATE ACCOUNT.

Cabinet Division have been receiving requests for conversion of official residential telephones from public to private account. As no comprehensive instructions existed on the subject, the matter has been examined in consultation with the Finance Division. In supersession of Cabinet Division's O.M. of even number dated the 25th January 1981 and 18th May, 1983 regulating conversion of official residential telephones from public to private account on receipt of written requests from the officers proceeding on LPR or retirement or from the widows of deceased government servants, the undersigned is directed to state that it has been decided that the principal Accounting Officers i.e. Secretary or Additional Secretary Incharge, will exercise powers to allow the conversion of government residential phones (Non-STD or STD only) from public to private account. On receipt of any written request from the government servant or from the widow of a deceased servant who while in service were availing an official telephone facility at residence, it should be examined in the Ministry/Division concerned, keeping in view the following guidelines:-

- a) officers proceeding on retirement either on completion of 25 years service or on superannuation, may be permitted this conversion, provided they have no private telephone installed at their residence.
- b) Armed Forces Officers re-employed in civil shall be allowed this facility, provided they have not availed of it from the armed forces on retirement.
- c) Officers employed on contract may not be entitled to this conversion facility.
- d) Government servants on their posting/transfer from one city (station) to another and from one Ministry/Division to another or from one office to another, will not be allowed this conversion facility, as this is a regular feature during service career.

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- e) Conversion charges and shifting charges, if any, to be claimed by the T&T Department will be paid by the beneficiary requesting such conversion.
2. The undersigned is further directed to state that all cases referred under para-1 above will be considered on their merits by the concerned Ministries/Divisions and Cabinet Division will exercise its control in deciding the cases not covered under the above categories.
3. The above instructions do not apply to autonomous organizations who have their own set of rules.
4. This issues with the concurrence of the Finance Division vide their O.M. No. 3(5)R-12/85-1188 dated the 24th November, 1990 and takes effect from the date of issue of these orders.

Batool Qureshi
(Mrs. Batool Qureshi)
Deputy Secretary to the
Government of Pakistan.

All Ministries/Division.
The Auditor General of Pakistan, Lahore.
Intelligence Bureau, Islamabad.
Central Board of Revenues, Islamabad.

21 May 1991