



بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

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Government of Pakistan
CABINET DIVISION
(Post Code No. 44000)

No.F.2/26/2005-GC

Additional Secretary (EC&R)

Islamabad, the 26th January, 2006

Subject: DE-CENTRALIZATION/DELEGATION OF POWERS/RECOMMENDATIONS AND DECISIONS OF THE TWO MEMBERS COMMITTEE

My dear Secretary/Additional Secretary Incharge

In order to streamline the office/residential telephone policy and to reduce frequent queries, it has been decided in consultation with Finance Division that the following General Instructions on the subject may be circulated to all Administrative Secretaries :-

i) Office Telephone

a) Ministries/Divisions

The powers to sanction a new office telephone connection in respect of BPS-17 and above are delegated to concerned Principal Accounting Officer/s. The facility shall be subject to already prescribed ceilings based on the requirements of the post. The concerned PAOs shall continue to decide before approving the installation of an office telephone connection as to whether or not a post has requirements for telephone connection or otherwise for efficient discharge of official duties. The proposals for provision of an office telephone to the officers of BPS-16 & below shall be considered by the "Committee on Telephones" as per existing practice.

b) Attached and Sub-ordinate Departments etc.

As regards the provision of a new office telephone connection to entitled officer/s of BPS-18 and above, the powers shall remain vested in Administrative Secretaries as per existing instructions. The Committee on Telephones will continue to consider all the proposals for provision of an office telephone in case of officer/s in BPS-17 and below.

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ii)

Residential Telephone in Ministries/Divisions, Attached and Sub-Ordinate Departments etc.

All fresh proposals for provision of NOCs to all non-entitled officers of BPS-19 and below shall be decided by the Cabinet Division only. Where required, the "Committee on Telephones" will also be consulted.

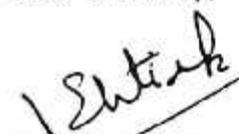
iii)

This supersedes all relevant instructions already issued from time to time, including this Division O.M.No.6/9/88-GC, dated 23rd June, 1988, pertaining to new telephone connections for offices and residences.

2. All Ministries/Divisions are requested to bring these instructions to the notice of all concerned for strict compliance.

With best regards,

Yours Sincerely,


(Ishtiaq Ahmad Khan)

All Federal Secretaries/
Additional Secretaries Incharge of
Ministries/Divisions,
Islamabad/Rawalpindi.