

**No.F.1-3/2018-19/SO(Dev-II)**  
**GOVERNMENT OF PAKISTAN**  
**CABINET SECRETARIAT**  
**CABINET DIVISION**

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Islamabad, the 15<sup>th</sup> April, 2026.

**Subject: POLICY GUIDELINES FOR SUSTAINABLE DEVELOPMENT GOALS ACHIEVEMENT PROGRAMME (SAP)**

The SDGs Achievement Programme will help achieve SDGs and be responsive in nature and make interventions as per demands of the people of the area / region to meet on-ground difficulties and address the actual needs of the community in different socio-economic regions.

2. Schemes in the following sectors would qualify for funding from the SDGs Achievement Programme (SAP) to develop human resource and ensure balanced regional growth:

- i. Education
- ii. Health
- iii. Clean Drinking Water
- iv. Roads (including Streets, Culverts, Bridges etc.)
- v. Sanitation
- vi. Gas (Missing gas infrastructure, subject to availability of Gas, duly certified by the Petroleum Division)
- vii. Electricity (Including solar system and replacement / augmentation of existing electricity transformers in accordance with the criteria devised by the Power Division (Criteria at **Annex-I**).
- viii. Interventions leading to SDGs (i.e. Graveyard, Janazagah, Places of all Worship, Playgrounds, Public Parks and other Community Development initiatives etc.).

3. The following procedure will be adopted for implementing the programme:

- i. At least, 10 residents of an area will identify the scheme(s), and the scheme(s) with estimated cost ranging between Rs.0.25 million to Rs.100 million shall be included in the programme. There will be no upper limit for gas sector schemes to enable Sui Gas Companies i.e. M/s SNGPL and M/s SSGCL to undertake projects having highest cost. In case of the Power Sector scheme(s), the lower limit shall be Rs. 0.15 million.
- ii. (a) The schemes shall be forwarded by the residents to the concerned Deputy Commissioners for processing and approval from the approving forum as per rules / policy / instructions.  
(b) The request of schemes may also be forwarded by the residents to the federal executing agencies of respective Ministries / Divisions for processing and approval from the approving forum as per rules / policy / instructions.
- iii. The Steering Committee is authorized to recommend release of lump-sum allocation of proposed funds to the Provincial Governments, Federal Ministries and Divisions for further release/ utilization by the executing agencies against approved schemes. The funds will be released in the form of Sanction Letters/

Surrender orders. The Provincial Governments and Federal Ministries/ Divisions will ensure the following:

- (a) The scheme(s) are feasible and are in public interest.
  - (b) No other executing agency has undertaken or is undertaking the same scheme(s) in the area.
  - (c) Federal Executing Agencies will obtain NOC from the Provincial Governments / District Governments that they will bear Operation and Maintenance (O&M) and recurring costs of the schemes after completion.
- iv. Land for the purpose of development scheme(s) where applicable, shall not form part of the cost estimates of the scheme. In case, private land is offered by the community, its mutation in the name of designated government agency shall be effected prior to execution of the scheme. In exceptional cases, land acquisition will be processed under the provisions of Land Acquisition Act, 1894, with the approval of the Steering Committee.
  - v. PPRA rules shall be followed wherever applicable.
  - vi. Un-utilized / un-spent funds of SAP Programme available with the executing agencies / provinces be utilized for old and new schemes with the approval of SAP Steering Committee.
  - vii. Payment against lapsed funds / pending liabilities of the previous / closed development programme would be settled as under:
    - (a) If the funds were released to the provincial / District Govt., such liabilities will be paid by the respective provincial / District Govt.
    - (b) If the funds were released to the Federal Ministries / Divisions, such liabilities will be paid by the respective Federal Ministries / Divisions and their executing agencies.
  - viii. PAOs of Ministries / Chairman (P&D Board) / ACS (Dev) shall be responsible to ensure the quality of work and furnish to Cabinet Division the monthly progress on physical work and utilization of funds (Proforma at **Annex-II**).
  - ix. Expenditure shall not be incurred on purchase of equipment (if not part of the scheme), vehicles, fixtures, salaries, printing of diaries/ calendars/ banners, holding of official meetings and dinner parties etc. Similarly, no administrative overheads shall be charged by any agency for execution of these schemes. However, the Ministry of Housing & Works / PIDCL is allowed to utilize 3% contingency (2% on establishment costs and 1% contingency) from the allocations of SAP schemes, if included in the PC-Is.
  - x. The PAOs/ Chairman (P&D Board)/ACS (Dev) will obtain completion status (Completion certificate at **Annex-III**) of the schemes from the respective executing agencies / districts and furnish a certificate.

- xi. The Provincial Governments/Federal Ministries and Divisions shall be responsible for utilization/expenditure and disbursal of funds under the programs. Funds disbursed and utilized on the schemes under the programme shall be subject to normal accounting and audit procedures of the Government of Pakistan.
- xii. The concerned Federal Ministries/Provincial Governments/Executing Agencies will ensure fulfilling all the legal/codal formalities for utilization of funds. They will be responsible for statutory audit of the funds and clearing all liabilities as a result of any adjudication/legal dispensation.
- xiii. The Divisional Commissioner shall oversee the progress of schemes in the districts by establishing Divisional level monitoring setup and submit monitoring reports to the Steering Committee through the respective Planning and Development Departments. Steering Committee headed by a Federal Minister and Parliamentarians as members, to be nominated by the Federal Cabinet shall be constituted and will be responsible for overall supervision of the programme including approval for allocation/release of funds. Terms of References (ToRs) of the Steering Committee are as under:

#### **ToRs**

- a) Steering Committee shall approve release / surrender of funds to the Provincial Governments, Federal Ministries and Divisions.
  - b) Ensure implementation of the programme through Provincial Governments and line Ministries/Divisions as per approved "SAP Policy Guidelines".
  - c) Periodically review the progress of the programme.
  - d) Resolve the issues arising during the implementation process of the programme.
  - e) Oversee the financial aspects of the Programme.
  - f) Any other matter related to the programme.
4. The "SAP Policy Guidelines" have been amended and updated according to the Cabinet Decision dated 13-03-2026.



**(Madiha Sadaf)**  
Assistant Director (Prog)

#### **Distribution:-**

1. Mr. Mohammad Ishaq Dar, Deputy Prime Minister / Minister for Foreign Affairs / Chairman Steering Committee on SAP.
2. All Members of Steering Committee on SAP.
3. Additional Secretary, Public Affairs Unit, Prime Minister's Office, Islamabad.
4. Secretary, Cabinet Division / Secretary of the Committee, Islamabad
5. Secretary, Finance Division, Islamabad.
6. Secretary, Planning, Development and Special Initiatives, Islamabad.
7. Secretary, Ministry of Energy (Petroleum Division), Islamabad.

8. Secretary, Ministry of Energy (Power Division), Islamabad.
9. Secretary, Ministry of Housing & Works, Islamabad.
10. Secretary, Ministry of Interior & Narcotics Control, Islamabad.
11. Secretary, Ministry of Defence, Rawalpindi.
12. Accountant General of Pakistan Revenues (AGPR), Islamabad.
13. Chairman, Planning and Development Board, Punjab, Lahore.
14. Chairman, Planning and Development Board, Sindh, Karachi.
15. Additional Chief Secretary (Dev) of Khyber Pakhtunkhwa, Peshawar.
16. Additional Chief Secretary (Dev) of Balochistan, Quetta.
17. Additional Secretary-III, Cabinet Division, Islamabad.
18. Joint Secretary (Dev), Cabinet Division, Islamabad.
19. Chief Finance & Accounts Officer (CF&AO), Cabinet Division, Islamabad.
20. Director (IT), Cabinet Division, Islamabad for uploading on website.
21. Director (Programme), Cabinet Division, Islamabad.
22. Director (Data Centre), Cabinet Division, Islamabad.
23. Deputy Secretary (Dev), Cabinet Division, Islamabad.
24. Sr. Accounts Officer (Dev), Cabinet Division, Islamabad.
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**(Madiha Sadaf)**  
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## Annex-I

### Criteria for Up-gradation (Addition/ Augmentation) of Distribution Transformers under Sustainable Development Goals Achievement Programme Schemes (SAP)

1. Up-gradation (Addition/ Augmentation) of transformers shall be limited to only General Duty Transformers.
2. The scheme shall be subject to identification by at least 10 residents of the area.
3. Account number-wise details of tariff, number of consumers, and their sanctioned load (total sanctioned load) shall be required.
4. Verification of sanctioned load of the area by the concerned Circle Incharge of the respective DISCO and certification that the transformer has achieved its maximum loading capacity i.e., 80% shall be a pre-requisite.
5. Recovery of the consumers of the area on existing transformer against billed amount must be more than 90%.
6. The proposed area must not be part of any private housing scheme.
7. Only domestic consumers will benefit from the schemes and no commercial, agricultural or industrial connections will benefit from the schemes.
8. Compliance with safety standards, NEPRA Code, Standard Design Instructions (SDIs) and other regulatory requirements should be adhered to.
9. In case of augmentation of transformer, the utility of the transformer (replaced) should be ensured as per SOPs.

Umer Vaqidi  
Section Officer (Dev)

15 June, 2025, 12:55:55 PM



**Qudrat Ali Khan**  
Deputy Secretary (Development)  
Ministry of Energy (Power Division)  
Islamabad



**SCHEME COMPLETION CERTIFICATE  
(SDGs Achievement Programme)/SAP**

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1.	Name of the scheme		
2.	Sector		
3.	Sponsoring Ministry/Agency		
4.	Executing Agency (s)		
5.	Agency for O&M along with amount		
6.	Date of Approval & Forum i.e. (DDWP/CDWP /PDWP) etc.		
7.	Implementation Period	Date of Commencement	Date of Completion
	• As per PC-I		
	• Actual		
(Rs. Million)			
8.	Capital Cost	PC-I Cost (approved)	Actual Expenditure

9. Physical Targets and Achievements

S. No.	As Contained in the PC-I	Actual Achievement

10. Impact after Completion of the Project

11. Employment generated

- i) During execution
- ii) After completion

12. Issues Faced during Implementation

13. Lessons learned

Prepared by:	Signature	
	Name & Designation	